



Pelham School Board Meeting Agenda

October 21, 2020

Meeting-6:30 pm

PES Library

AGENDA

1. Opening/Call to Order

- a. Call to Order
- b. Pledge of Allegiance
- c. Public Input/Comment - The Board encourages public participation. Our approach is based on Policy BEDH. This includes these guidelines:
 - i. Please stay within the allotted three minutes per person.
 - ii. Please give their name, address, and the group, if any, that is represented.
 - iii. We welcome comments on our school operations and programs. In public session, however, the Board will not hear personal complaints of school personnel nor complaints against any person connected with the school system.
 - iv. We appreciate that speakers will conduct themselves in a civil manner.
- d. Opening Remarks: Superintendent and Student Representative

2. Presentations (If necessary)

3. Main Issues/Policy Update

- a. Pelham Memorial School Renovations and Upgrades Committee
 - i. Explanation: Superintendent McGee will share the feedback from the RUC with the Board. He is asking for three actions from the Board: (1) to accept the work of the RUC as concluding the work of that Board Committee, (2) to determine which, if any, of the suggestions from the RUC that the Board recommends, and (3) to provide guidance to the Superintendent regarding communications plans for the project.
 - ii. Materials Included:
 1. Memorandum Pelham Memorial School Renovation and Upgrade Committee (PMS RUC) Suggestions
 2. Architectural Drawings
- b. 2021 Warrant Articles
 - i. Explanation: Superintendent McGee and Business Administrator Mahoney will explain the draft warrant articles for the March 2021 vote. The Board may want to discuss adjusting the warrant article dollar amounts or language.
 - ii. Materials Included:
 1. Draft Warrant Articles
 2. Default Budget FY2022

- c. **FY 2022 Recommended Budget Re-Vote**
 - i. Explanation: Superintendent McGee and Business Administrator Mahoney ask the Board to re-vote on the recommended general fund amount for FY22 due to a technical error at the previous meeting.
 - ii. Materials Included:
 - 1. FY 2022 Recommended Budget Re-Vote Action Sheet
 - d. **Trident Project Advisors and Development Group Contract Extension**
 - i. Explanation: Superintendent McGee recommends the Pelham School District extend its contract with Trident for the PMS project.
 - ii. Materials Included:
 - 1. Contract Memo: Contract was added during the meeting
 - e. **Committee Assignments**
 - i. Explanation: Superintendent McGee has reviewed committee assignments and adjusted the document for 2020-21. He asked for a Board vote on these updated assignments.
 - ii. Materials Included:
 - 1. 2020-21 Pelham School Board Committee Assignments
 - f. **Policy Revision**
 - i. Explanation: The policy committee recommends the following policy changes.
 - ii. Materials Included:
 - A. Policy IMBD: High School Credit for 7th and 8th Grade Coursework (Second Reading)
 - B. Policy IHBI: Alternative Learning Plans (Second Reading)
 - C. Policy IMBA: Distance Education (First Reading)
 - D. Policy IHBG: Home Education Instruction (First Reading)
- 4. Old Business - Board Member Reports – Committee reports, school activities and events, or other school related programs that board members have attended or participated in.**
- 5. Housekeeping**
- a. Adoption of Minutes
 - i. 10-7-20 Public Meeting Minutes
 - b. Vendor and Payroll Manifests
 - i. **108M \$3,088.87**
 - ii. **109 \$571,512.86**
 - iii. **PAY109P \$12,896.37**
 - iv. **AP102120 \$288,592.46**
 - c. Correspondence & Information
 - i. Elementary School Capacity Analysis
 - d. Staffing Updates
 - i. Resignations:
 - A. Anne Fowler-Dean of Students-PHS

6. Future Agenda Planning

7. Future Meetings:

a. 11/4/20	Board Meeting 6:30 PM	PES
b. 11/18/20	Board Meeting 6:30 PM	PES
c. 10/22/20	Budget Committee Meeting 7:00pm	Sherburne Hall
d. 10/29/20	Budget Committee Meeting 7:00pm	Sherburne Hall
e. 11/5/20	Budget Committee Meeting 7:00pm	Sherburne Hall
f. 11/12/20	Budget Committee Meeting 7:00pm	Sherburne Hall
g. 11/19/20	Budget Committee Meeting 7:00pm	Sherburne Hall

8. Non-Public Session* (if necessary)

***Rules for a non-public session 91-A:3 Nonpublic Sessions.**

II. Only the following matters shall be considered or acted upon in nonpublic session:

(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

(b) The hiring of any person as a public employee.

(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

(d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph.

(f) Consideration of applications by the adult parole board under RSA 651-A.

(g) Consideration of security-related issues bearing on the immediate safety of security personnel or inmates at the county or state correctional facilities by county correctional superintendents or the commissioner of the department of corrections, or their designees.

(h) Consideration of applications by the business finance authority under RSA 162-A:7-10 and 162-A:13, where consideration of an application in public session would cause harm to the applicant or would inhibit full discussion of the application.

(i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

(j) Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A:5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A.

(k) Consideration by a school board of entering into a student or pupil tuition contract authorized by RSA 194 or RSA 195-A, which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general public or the school district that is considering a contract, including any meeting between the school boards, or committees thereof, involved in the negotiations. A contract negotiated by a school board shall be made public prior to its consideration for approval by a school district, together with minutes of all meetings held in nonpublic session, any proposals or records related to the contract, and any proposal or records involving a school district that did not become a party to the contract, shall be made public. Approval of a contract by a school district shall occur only at a meeting open to the public at which, or after which, the public has had an opportunity to participate.

(l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

To: Pelham School Board
 From: Chip McGee, Superintendent of Schools
 Re: Pelham Memorial School Renovation and Upgrade Committee (PMS RUC) Suggestions
 Date: October 21, 2020
 Cc: RUC Members

This memo summarizes the recent work of the RUC. I am asking for three actions from the Board:

1. to accept the work of the RUC as concluding its work,
2. to determine which, if any, of the suggestions from the RUC that the Board recommends, and
3. to provide guidance to the Superintendent regarding communications plans for the project.

Background

On April 19, 2018, the Pelham School Board formed the Pelham Memorial School Renovations and Upgrades Committee and charged it to “complete the work necessary to bring to the Pelham School Board a warrant article for the March 2020 Pelham School District Warrant for the renovation and upgrading of Pelham Memorial School.” The RUC completed its work fully incorporating the facility needs into a cost effective proposal. Unfortunately, the March 2020 Warrant Article did not get the required 60% to pass. The RUC regrouped and met on October 5 and October 14, 2020 to discuss the proposed PMS renovation project. The purpose of the meetings were to review the March 2020 proposal, reflect on design elements which could affect the overall cost, make suggestions to be shared with the School Board, and share reflections on communications plans.

Suggestions from RUC

With the help of Trident Project Advisors and Development Group, the RUC was able to understand the impact the additional year’s time will have on costs. Overall, the estimate was that construction costs, so called “hard costs,” increased by 4.7%. Additionally, a capacity study completed at Pelham Elementary School clarified that PMS does not need to have additional classrooms to allow for fifth grade to move there. Projecting that same 4.7% increase for the overall warrant article would result in a warrant article of \$32,311,467.

	Hard Costs	Warrant Article
FY21	26,988,094	30,861,000
<u>Increase (4.7%)</u>	<u>1,279,392</u>	<u>1,440,467</u>
FY22	28,267,486	32,311,467

The RUC considered possible adjustments to the design specifications from March 2020 and suggests that the Board strongly consider the following.

- Reduce Canopy Allowance -\$100,000
- Substitute Under Slab Insulation -\$96,117
- Utilize Metal Siding in lieu of ACM -\$264,330

- Reduce Membrane Roofing by \$1/sf - \$71,614
- Reduce Interior Architectural Woodwork Allowance - \$100,000

The RUC suggests that the Board also consider the following.

- Reduce Stage Curtain & Base Equipment Allowance - \$100,000
- Move Building Sign Allowance to Soft Cost Budget: - \$18,000
- Reduce Storefront Window at Gymnasium by 50%: - \$42,020

I am seeking guidance from the Board about these items to allow for the possible reduction of the overall Warrant Article amount.

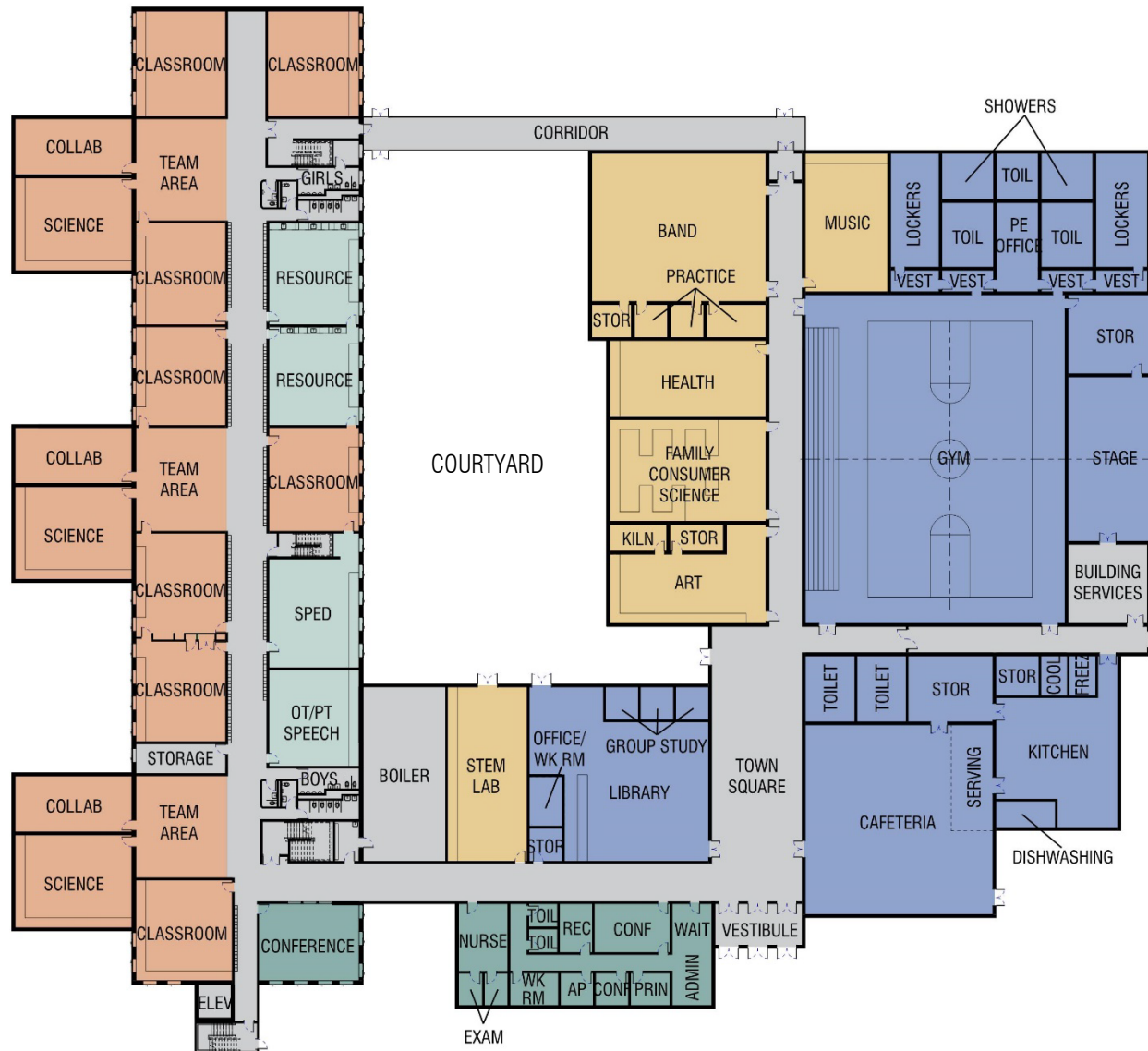
Communications Plans

The RUC learned a great deal from the process last year and recommends the Superintendent develop a communication plan for this warrant article. RUC recommended that the plan:

- Deliver on the message of WHAT do we need, HOW will we pay for it and WHY should community members support it.
- Have a positive approach that focuses on all that can be gained from this project, not just the problems we face in the current facility.
- Use social media to share the successes of our middle school students.
- Be led by the superintendent and get other community groups involved
- Targeting recent alumni and senior class by connecting back to middle school.
- Develop community events that are COVID-safe.
- Reach out to community groups early in the process.
- Share issues related to the pandemic that have impacted PMS.

I found these recommendations useful and I would value the School Board’s advice on developing a communication plan.

Return to
Agenda



4 CONCEPT

ADDITION/RENOVATION CONCEPT DESIGN FIRST FLOOR PLAN

“NURTURING BRIGHT MINDS BY FOSTERING EXPERIMENTATION, EXPLORATION AND INNOVATION.”

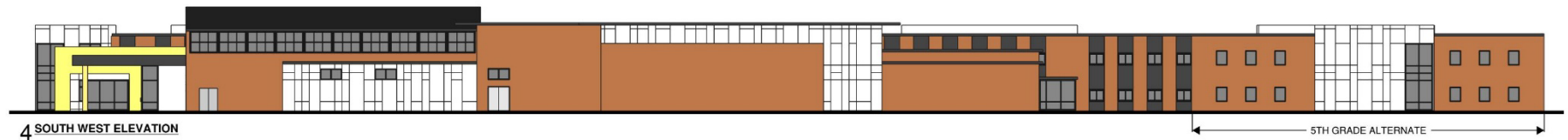
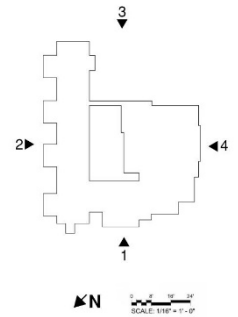
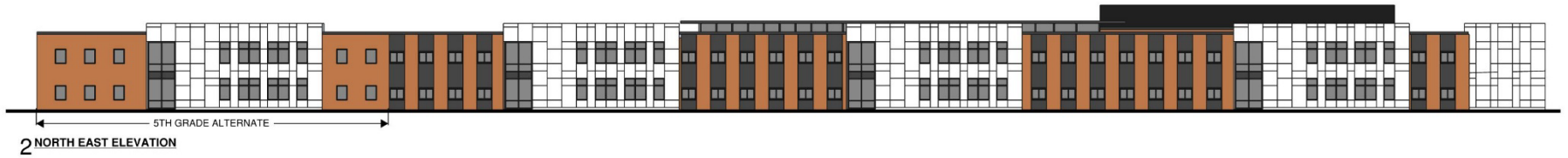
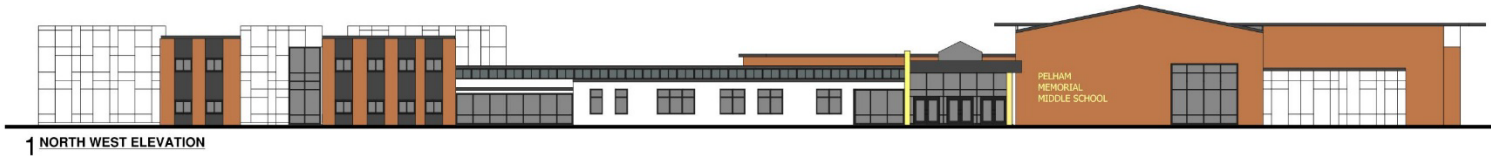


4 CONCEPT

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ADDITION/RENOVATION CONCEPT DESIGN SECOND FLOOR PLAN

“NURTURING BRIGHT MINDS BY FOSTERING EXPERIMENTATION, EXPLORATION AND INNOVATION.”



4 CONCEPT

ADDITION/RENOVATION CONCEPT DESIGN
EXTERIOR ELEVATIONS

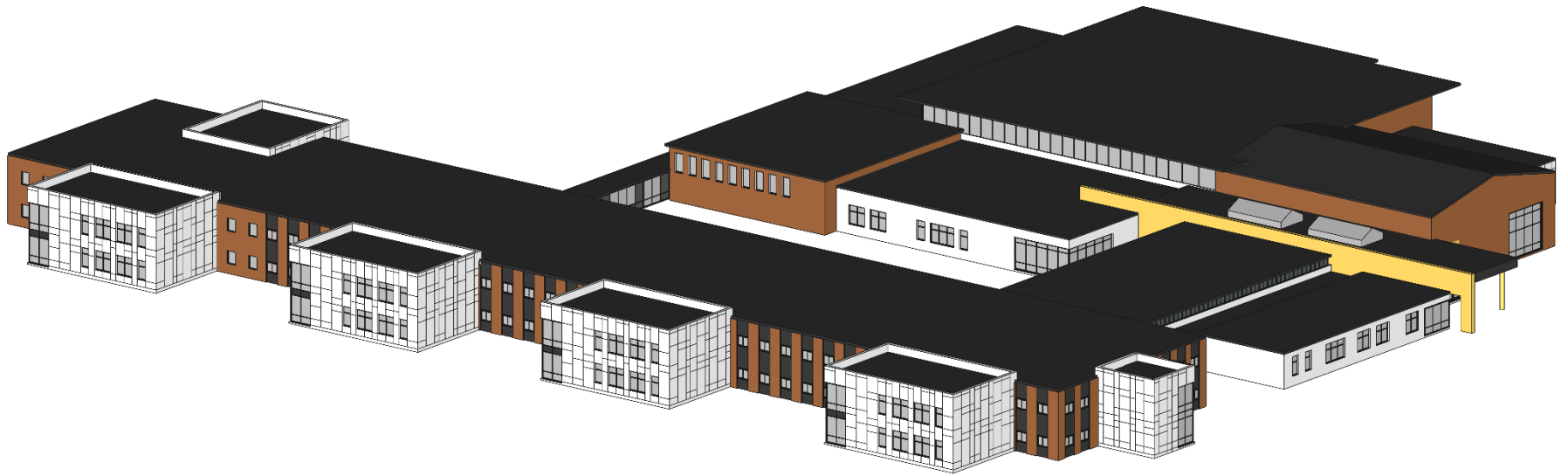
“NURTURING BRIGHT MINDS BY FOSTERING EXPERIMENTATION, EXPLORATION AND INNOVATION.”



4 CONCEPT

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ADDITION/RENOVATION CONCEPT DESIGN
MASSING MODEL

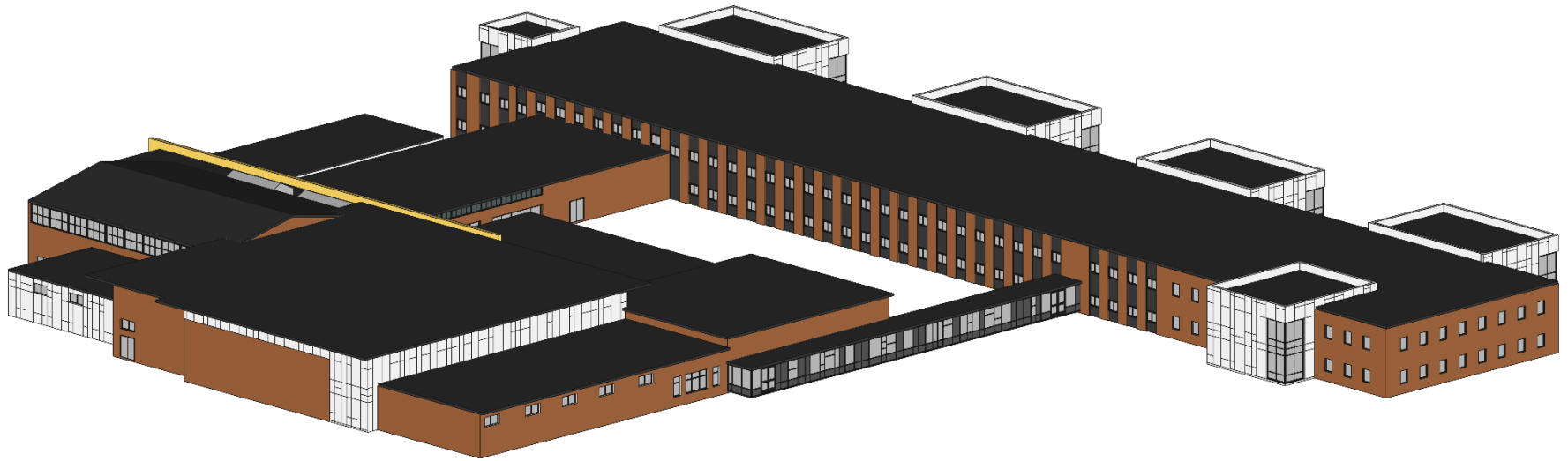
"NURTURING BRIGHT MINDS BY FOSTERING EXPERIMENTATION, EXPLORATION AND INNOVATION."



4 CONCEPT

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ADDITION/RENOVATION CONCEPT DESIGN
MASSING MODEL

“NURTURING BRIGHT MINDS BY FOSTERING EXPERIMENTATION, EXPLORATION AND INNOVATION.”



4 CONCEPT

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ADDITION/RENOVATION CONCEPT DESIGN
MASSING MODEL

“NURTURING BRIGHT MINDS BY FOSTERING EXPERIMENTATION, EXPLORATION AND INNOVATION.”



4 CONCEPT



ADDITION/RENOVATION CONCEPT DESIGN
RENDERING

"NURTURING BRIGHT MINDS BY FOSTERING EXPERIMENTATION, EXPLORATION AND INNOVATION."



4 CONCEPT

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ADDITION/RENOVATION CONCEPT DESIGN
RENDERING

“NURTURING BRIGHT MINDS BY FOSTERING EXPERIMENTATION, EXPLORATION AND INNOVATION.”

**SCHOOL DISTRICT CALENDAR
2021 ANNUAL MEETING & ELECTION
PELHAM SCHOOL DISTRICT**

1st Deliberative Session – Wednesday, February 3, 2021

<u>Date</u>	<u>Action</u>	<u>Reference</u>
Friday, January 8, 2021	Deadline for citizen petition bond articles	RSA 40:13, II-a (b)
Tuesday, January 12, 2021	Last Date to Post Notice of Budget Hearing	RSA 40:13, II-a (a)
Tuesday, January 12, 2021	Post <u>and</u> Publish Notice of Bond Hearing in Newspaper. Note: at least 7 days prior notice of bond hearing must be published in a newspaper	RSA 40:13, II-a (a) RSA 33:8-a
Tuesday, January 12, 2021	Citizens Petition Articles other than bonds must be submitted	RSA 40:13 II-a (b) RSA 197:6
Tuesday, January 12, 2021	Deadline for finalization of cost items CBA's to be presented at annual meeting	RSA 32:5-a
Tuesday, January 12, 2021	Supervisors of Checklist post checklist - 4 th Tuesday before meeting. (Must contain notice of all correction sessions.)	RSA 671:15, RSA 669:5 and RSA 654:26 & 27
Tuesday, January 19, 2021	Deadline for Public Hearing Proposed Budget, School Board Public Hearing on Bond Issue(s) and Default Budget disclosure. Note: Bond Hearing must be held by School Board and should, if possible, be within 15-60 day window required by RSA 33:8-a. (after January 8 and on or before January 19). Also must <u>publish</u> notice at least 7 days prior to hearing and <u>post</u> notice on or before January 12, 2021. <u>If bond hearing is early, publish and post notice early.</u>	RSA 40:13, II-a (c) and 40:13, XI(a)
Tuesday, January 19, 2021	Supervisors of Checklist Correction Session (7 days prior notice must be published in newspaper or be posted in 2 places, one of which shall be the Town's website, if one exists - RSA 654:27)	RSA 671:15, RSA 669:5 and RSA 654:27
Wednesday, January 20, 2021	First Day of Filing Period for Candidates (7th Wed. before election filing ends Friday, January 29, 2021)	RSA 671:19 RSA 669:19
Monday, January 25, 2021	Post Warrant(s) and Budget for Session I and II at Place of Meeting and One Other Location (Deliberative and Election Warrants)	RSA 40:13, IIa(d)
Friday, January 29, 2021	Last Day of Filing Period for Candidates	RSA 671:19, RSA 669:19
Wednesday, February 3, 2021	Deliberative Session (Session I).	RSA 40:13 III, IV
Tuesday, February 9, 2021	Supervisors of Checklist re-post checklist - 4th Tuesday before election. (Must contain notice of all correction sessions.)	RSA 671:15, RSA 669:5 and RSAs 654:26 & 27
Between February 24 and March 3, 2021	Supervisors of Checklist hold a checklist correction session (7 days prior notice must be published in newspaper or be posted in 2 places, one of which shall be the Town's website, if one exists - RSA 654:27)	RSA 671:15, RSA 669:5 and RSA 654:27
Tuesday, March 9, 2021	District Voting (Session II) Budget/Bond Voting and Election Absentee Ballots Collected. <u>Residents May Register at the Polls.</u>	RSA 40:13 VIII

2021 PELHAM SCHOOL DISTRICT WARRANT
STATE OF NEW HAMPSHIRE
October 21, 2020 (first draft)

To the inhabitants of the School District of the Town of Pelham in the County of Hillsborough and the State of New Hampshire, qualified to vote upon district affairs:

FIRST SESSION OF ANNUAL MEETING (DELIBERATIVE)

You are hereby notified that the first session of the annual meeting of the School District of the Town of Pelham will be held at Sherburne Hall, 6 Village Green, in said Pelham on Wednesday, February 3, 2021, at 7:00 P.M. for explanation, discussion, and debate of warrant articles number 1 through number 3. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended, and (c) no warrant article shall be amended to eliminate the subject matter of the article.

SECOND SESSION OF ANNUAL MEETING (OFFICIAL BALLOT VOTING)

You are hereby notified that the second session of the annual meeting of the School District of the Town of Pelham will be held at Pelham High School gymnasium, 85 Marsh Road, in said Pelham on Tuesday, March 9, 2021, at 7:00 A.M. for the choice of School District Officers elected by official ballot, to vote on questions required by law to be inserted on the official ballot, and to vote on all Warrant Articles from the first session on official ballot per RSA 40:13, VII. The polls for the election of School District Officers and other action required to be inserted on said ballot will open on said date at 7:00 A.M. and will not close earlier than 8:00 P.M.

ARTICLE 1

To elect by ballot the following School District Officers:

School Board Member	3-Year Term
School Board Member	3-Year Term

ARTICLE 2

Shall the Pelham School District vote to raise and appropriate the sum of Thirty-two million, Three-hundred twelve thousand dollars (\$32,312,000) for the design, construction, furnishing and equipping of a major renovation and additions to the Pelham Memorial School and its associated buildings and grounds facilities, with not more than Thirty-two million, Three-hundred twelve thousand dollars (\$32,312,000) to be raised through the issuance of bonds or notes under and in compliance with the provisions of the Municipal Finance Act (RSA Chapter 33); to authorize the School Board to issue, negotiate, sell and deliver such bond and notes and determine the rate of interest thereon and the maturity and other terms thereof; to authorize the School Board to apply for, obtain, accept and expend federal, state or other aide which may be available for said project and to comply with all laws applicable to said project; to authorize the School Board to take any and all action necessary in connection therewith or to pass any other vote relative thereto, including but not limited to, the acquisition or conveyance of interests and real property necessary to complete the project; and further to raise and appropriate the additional sum of Eight hundred seven thousand, eight hundred dollars (\$807,800) for the first year's payment of interest on the bond? (3/5 ballot vote required)

_____ *By the School Board*

_____ *By the Budget Committee*

ARTICLE 3

Shall the Pelham School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session of the annual school district meeting, for the purposes set forth herein, totaling thirty-five million, six hundred twelve thousand, and two hundred ninety-eight dollars (\$35,612,298)? Should this article be defeated, the default budget shall be _____ dollars, (\$_____), which is the same as last year, with certain adjustments required by previous action of the Pelham School District or by law; or the Pelham School Board may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. (Majority vote required).

_____ *By the School Board*

_____ *By the Budget Committee*

**GIVEN UNDER OUR HANDS AT SAID PELHAM THIS _____ DAY
OF JANUARY 2021.**

Megan Larson, Chair

Deborah Ryan, Vice Chair

G. David Wilkerson

Troy Bressette

Darlene Greenwood

Pelham School Board

NHMBB New Hampshire Municipal Bond Bank

Pelham School District

July 2021 Bond Sale

20 Year **Estimated** Schedule - Level Principal

2019 Assessed Valuation: \$1,976,109,560

Date Prepared: 10/14/20

Interest Start Date: 181 Days 07/14/20

First Interest Payment: 02/15/22

Net Interest Costs: 2.50% Our 20 year interest rate in our July 2020 bond sale was 1.67% and we expect the interest rate for July 2021 to be lower than 2.50%. We use 2.50% to be conservative for budgeting purposes.

Debt Year	Period Ending	Principal Outstanding	Principal	Rate	Interest	Total Payment	Fiscal Year Total Payment	Assessed Valuation	FY-Est. Tax Rate Inc.
	2/15/2022				\$ 807,800.00	\$ 807,800.00	\$ 807,800.00	\$ 1,976,109,560	\$ 0.41
1	8/15/2022	\$ 32,312,000.00	\$ 1,617,000.00	2.50%	403,900.00	2,020,900.00			
	2/15/2023				383,687.50	383,687.50	2,404,587.50	1,976,109,560	1.22
2	8/15/2023	30,695,000.00	1,620,000.00	2.50%	383,687.50	2,003,687.50			
	2/15/2024				363,437.50	363,437.50	2,367,125.00	1,976,109,560	1.20
3	8/15/2024	29,075,000.00	1,620,000.00	2.50%	363,437.50	1,983,437.50			
	2/15/2025				343,187.50	343,187.50	2,326,625.00	1,976,109,560	1.18
4	8/15/2025	27,455,000.00	1,615,000.00	2.50%	343,187.50	1,958,187.50			
	2/15/2026				323,000.00	323,000.00	2,281,187.50	1,976,109,560	1.15
5	8/15/2026	25,840,000.00	1,615,000.00	2.50%	323,000.00	1,938,000.00			
	2/15/2027				302,812.50	302,812.50	2,240,812.50	1,976,109,560	1.13
6	8/15/2027	24,225,000.00	1,615,000.00	2.50%	302,812.50	1,917,812.50			
	2/15/2028				282,625.00	282,625.00	2,200,437.50	1,976,109,560	1.11
7	8/15/2028	22,610,000.00	1,615,000.00	2.50%	282,625.00	1,897,625.00			
	2/15/2029				262,437.50	262,437.50	2,160,062.50	1,976,109,560	1.09
8	8/15/2029	20,995,000.00	1,615,000.00	2.50%	262,437.50	1,877,437.50			
	2/15/2030				242,250.00	242,250.00	2,119,687.50	1,976,109,560	1.07
9	8/15/2030	19,380,000.00	1,615,000.00	2.50%	242,250.00	1,857,250.00			
	2/15/2031				222,062.50	222,062.50	2,079,312.50	1,976,109,560	1.05
10	8/15/2031	17,765,000.00	1,615,000.00	2.50%	222,062.50	1,837,062.50			
	2/15/2032				201,875.00	201,875.00	2,038,937.50	1,976,109,560	1.03
11	8/15/2032	16,150,000.00	1,615,000.00	2.50%	201,875.00	1,816,875.00			
	2/15/2033				181,687.50	181,687.50	1,998,562.50	1,976,109,560	1.01
12	8/15/2033	14,535,000.00	1,615,000.00	2.50%	181,687.50	1,796,687.50			
	2/15/2034				161,500.00	161,500.00	1,958,187.50	1,976,109,560	0.99
13	8/15/2034	12,920,000.00	1,615,000.00	2.50%	161,500.00	1,776,500.00			
	2/15/2035				141,312.50	141,312.50	1,917,812.50	1,976,109,560	0.97
14	8/15/2035	11,305,000.00	1,615,000.00	2.50%	141,312.50	1,756,312.50			
	2/15/2036				121,125.00	121,125.00	1,877,437.50	1,976,109,560	0.95
15	8/15/2036	9,690,000.00	1,615,000.00	2.50%	121,125.00	1,736,125.00			
	2/15/2037				100,937.50	100,937.50	1,837,062.50	1,976,109,560	0.93
16	8/15/2037	8,075,000.00	1,615,000.00	2.50%	100,937.50	1,715,937.50			
	2/15/2038				80,750.00	80,750.00	1,796,687.50	1,976,109,560	0.91
17	8/15/2038	6,460,000.00	1,615,000.00	2.50%	80,750.00	1,695,750.00			
	2/15/2039				60,562.50	60,562.50	1,756,312.50	1,976,109,560	0.89
18	8/15/2039	4,845,000.00	1,615,000.00	2.50%	60,562.50	1,675,562.50			
	2/15/2040				40,375.00	40,375.00	1,715,937.50	1,976,109,560	0.87
19	8/15/2040	3,230,000.00	1,615,000.00	2.50%	40,375.00	1,655,375.00			
	2/15/2041				20,187.50	20,187.50	1,675,562.50	1,976,109,560	0.85
20	8/15/2041	1,615,000.00	1,615,000.00	2.50%	20,187.50	1,635,187.50	1,635,187.50	1,976,109,560	0.83
TOTALS			\$ 32,312,000.00		\$ 8,883,325.00	\$ 41,195,325.00	\$ 41,195,325.00		

Please show all warrant articles related to this project to bond counsel prior to submitting them to DRA. If you need a list of approved bond counsels, please let us know and we will provide one.

Return to
Agenda

Pelham School District
2021 - 2022 Default Budget Calculation
10/21/2020 (first draft)

	<u>Reductions</u>	<u>Additions</u>	<u>Change</u>
2020 MS-22 Appropriation	\$ 34,126,869.00		
Deductions:			
Fund Transfers - Food Service Fund	\$ (1,092,288.00)	\$ 1,096,619.55	\$ 4,331.55
Fund Transfers - Grants Fund	\$ (705,865.00)	\$ 705,865.00	\$ -
Fund Transfers - Special Other Fund	\$ (52,000.00)	\$ 52,000.00	\$ -
Operating Budget (2021 Gross & 2022 Net)	\$ 32,276,716.00	\$ 8,975,938.26	\$ 4,331.55
<i>Existing Level of Services</i>			
Total Salaries (110-130)	\$ (15,484,647.38)	\$ 15,732,412.21	\$ 247,764.83
Total Benefits (211:260)	\$ (3,505,001.36)	\$ 4,357,106.53	\$ 852,105.17
SPED Professional Services (1210/330, 332)	\$ (176,688.00)	\$ 202,918.00	\$ 26,230.00
SPED Tuition (1210,1280/561,564,569)	\$ (1,110,054.00)	\$ 1,101,918.00	\$ (8,136.00)
Voc Tuition (1300, 561)	\$ (100,000.00)	\$ 110,000.00	\$ 10,000.00
Psychological Professional Services (2140/330)	\$ (235,680.00)	\$ 218,000.00	\$ (17,680.00)
Speech & Language Profess. Services. (2150/330)	\$ (244,809.00)	\$ 177,062.00	\$ (67,747.00)
PT Professional Services (2162/330)	\$ (70,000.00)	\$ 73,100.00	\$ 3,100.00
OT Professional Services (2163/330)	\$ (14,413.00)	\$ 109,600.00	\$ 95,187.00
SPED Transportation (2722/519)	\$ (473,597.00)	\$ 473,490.00	\$ (107.00)
Debt Service (5100, 5120/ 830,910)	\$ (1,682,075.00)	\$ 1,629,035.00	\$ (53,040.00)
PMS Modular Lease (4500/441)	\$ (44,838.00)	\$ 44,838.00	\$ -
SAU Energy Performance Lease (4600/441)	\$ (140,725.00)	\$ 140,725.00	\$ -
<i>One-Time Expenditures</i>			
PMS Virtual Viewers (1100/734)	\$ (4,500.00)	\$ -	\$ (4,500.00)
PHS School Store Setup (1100/734)	\$ (1,800.00)	\$ -	\$ (1,800.00)
PMS SpecEd. File Cabinets (1210/733)	\$ (4,800.00)	\$ -	\$ (4,800.00)
PMS SpecEd. Privacy Panels (1210/733)	\$ (1,500.00)	\$ -	\$ (1,500.00)
PHS Guidance File (2222/733)	\$ (2,000.00)	\$ -	\$ (2,000.00)
PMS Library Laminator (2222/738)	\$ (2,750.00)	\$ -	\$ (2,750.00)
PMS Office Chair (2410/737)	\$ (900.00)	\$ -	\$ (900.00)
<i>Legal/Regulatory Requirement Adjustments</i>			
NET 2020-2021 OPERATING BUDGET	\$ 8,975,938.26		
2022 DEFAULT GENERAL FUND OPERATING BUDGET		\$ 33,346,143	\$ 1,069,427.00
2022 DEFAULT FOOD SERVICE BUDGET		\$ 1,096,620	\$ 4,331.55
2022 DEFAULT GRANTS FUND BUDGET		\$ 705,865	\$ -
2022 DEFAULT SPECIAL OTHER BUDGET		\$ 52,000	\$ -
TOTAL PSD 2022 DEFAULT BUDGET		\$ 35,200,628	\$ 1,073,758.55

Return to
Agenda

**PELHAM SCHOOL DISTRICT
SCHOOL BOARD MEETING DATE 2020.10.21**

AGENDA ITEM: FY2022 SB RECOMMENDED BUDGET - REVOTE

ACTION X PRESENTATION _____ INFORMATION _____

=====

BACKGROUND:

Following the October 7, 2020 School Board meeting, the Business Administrator recognized that there was an error in the spreadsheet formula used at the meeting to provide the General Fund totals and Overall total of the Recommended Budget for FY2022. The total reduction/adjustment calculation of \$321,588 is correct, however, the starting figure was misstated. It is requested that the school board take a new vote to reflect in the minutes the correct Recommended Budget for the General Fund and for the Overall Recommended School Board Budget for FY2022 as indicated below in orange.

	Superintendent Budget	School Board Action	Vote on 10/7/20	SB Recommended Budget FY22	MS22 2020	% Change
Gen F -10	\$34,041,722.96	(321,588.16)	\$ 33,544,253.26	\$33,720,134.80	\$32,276,716	4.47%
Food - 21	\$1,137,433.30	(3,135.30)	\$ 1,134,298	\$1,134,298.00	\$1,092,288	3.85%
Grant - 22	\$705,865.00	0	\$ 705,865	\$705,865.00	\$705,865	0.00%
Special -25	\$52,000.00	0	\$ 520,000	\$52,000.00	\$52,000	0.00%
Total	\$35,937,021.26	(324,723.46)	\$ 35,436,416.26	\$35,612,297.80	\$34,126,869	4.35%

The budget book with executive summary has been prepared and issued to the budget committee based on the accurate rates indicated in orange above.

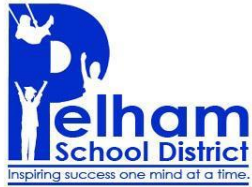
FISCAL IMPLICATIONS: N/A

RECOMMENDATIONS:

I make a motion to approve the General Fund School Board Recommended Budget for FY2022 in the amount of \$33,720,135.

I make a motion to approve the total School Board Recommended Budget for FY2022 in the amount of \$35,612,298.

Presented by: Business Administrator



Pelham New Hampshire Memorial School Renovation and Expansion Project

Total Project Budget – October 20, 2020

Per the educational requirements and the associated building and grounds facilities required to meet the needs of a modern middle school program supporting grades 6 through 8, a major renovation with additions to the Pelham Memorial School has been conceptually designed by Harriman Architects and estimated by Bonnette, Page & Stone, with oversight of the District Superintendent, Staff, the RUC and advice of Trident Project Advantage Group. At the direction of the District Superintendent, the resulting Guaranteed Maximum Budget is provided for consideration:

Total Project Budget - \$32,311,500

For total project updated budget purposes, the breakdown is as follows:

HARD COSTS - GMP	\$28,267,500
SOFT COSTS BUDGET ESTIMATE	\$ 3,044,000
OWNER'S PROJECT CONTINGENCY	\$ 1,000,000

NIC Concealed/Unforeseen Conditions, USTs, Tariffs/Embargos / Pandemic Actions / Shortages, or excessive Haz/Mat removal.



**AGREEMENT FOR
OWNER'S PROJECT MANAGER CONSULTING SERVICES
Pelham Memorial School Improvements
Pelham, New Hampshire**

This Agreement, which supersedes and replaces the previously executed agreement dated July 1, 2018, is made effective for all purposes and in all respects as of the 1st of October, 2020 between the **Pelham School District**, a body politic duly established under the laws of the State of New Hampshire (the "Pelham") with a principal place of business at **59A Marsh Road, Windham, New Hampshire 03076**, and **Trident Building, LLC**, ("OPM Consultant") with offices at 155 N Broadway, 2nd Floor, Salem, New Hampshire 03079

WHEREAS, the Owner has undertaken **Pre-Bond Vote efforts for the proposed Pelham Memorial School Addition and Renovation Project** (the "Project") located at **59 Marsh Road, Pelham, New Hampshire 03076** (the "Site") and if approved by Town Vote, the undertaking of the **Construction of the proposed Pelham Memorial School Addition and Renovation Project**.

WHEREAS both parties have expressed the willingness of entering into a Consulting Services agreement for Owner's Project Manager Services as provided in Article 1 below,

NOW THEREFORE, in consideration of the foregoing, the mutual agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto, intending legally to be bound, hereby agree as follows:

ARTICLE 1A - SCOPE OF SERVICES for PRE-BOND VOTE PHASE

The Owner hereby retains the OPM Consultant for the Project in accordance with the terms of this Agreement, and the OPM Consultant hereby agrees, to perform all services as may be reasonably required of the OPM Consultant by the Owner on the terms and conditions set forth herein. During the period of services as detailed in Article 2A below, the OPM Consultant shall provide the following Consulting Services:

1.1a Description of Pre-Bond Vote Services:

Proceed to provide full OPM Services for the months of the pre-Bond votes services as detailed in the schedule below during the stated schedule of these items of the Project. For this phase of stated services during October 1, 2020 through March 8, 2021:

Owner's Project Manager Consulting Services to schedule and direct the Pre-Bond Vote services of all Owner engaged consultants; assist Pelham in monitoring and directing/overseeing the Designer, the CM/Builder, other required consultants in the Pre-Bond Vote phase services to provide a selected conceptual design and proceed to Initial Schematic Design in order to arrive at a Guaranteed Maximum Price and Schedule as well as Total Project Budget for the potential Pelham Memorial School Addition and Renovation Project. This Total Project Budget shall be used to prepare and finalize the Town Warrant Article. Additionally, attend public meetings and events in support of the Client's needs to inform the public:

- Work with Superintendent, Principal, Administrative Staff on Pre-Bond items to assist them on issues promoting this Project.
- Attend monthly meetings of the PMSRU Committee and Pelham School Board as needed.
- Prepare a list of potential additional consultants necessary during this phase for RFQ/P distribution.
- Continue oversight and support of Pre-Bond vote efforts. Continue pre-bond efforts, including estimating, schedule, phasing recommendations, value management efforts, communications with local officials, etc.
- Complete Pre-Bond Phase including selected Initial GMP Value, and Total Project Budget to provide data for writing of Town Warrant Article.
- Assist in planning public information avenues/options; attend public meetings; respond to data requests and questions, etc.
- Other services as directed by the Owner, all such as Additional Services.

ARTICLE 1B - SCOPE OF SERVICES for PRECONSTRUCTION, CONSTRUCTION and CLOSEOUT PHASES

The Owner hereby retains the OPM Consultant for the Project in accordance with the terms of this Agreement, and the OPM Consultant hereby agrees, to perform all services as may be reasonably required of the OPM Consultant by the Owner on the terms and conditions set forth herein. During the period of services as detailed in Article 2B below, the OPM Consultant shall provide the following Consulting Services:

1.1b Owner's Project Manager Consulting Services: Provide OPM consulting services per the direction of the Owner as follows:

- Design Phase Deliverables and Schedule - Review and Monitoring.
- Bi-Weekly Project Meeting Attendance for Preconstruction Phase and, thereafter, Weekly Project Meeting Attendance and other required meetings as necessary.
- Project Controls and Reporting Recommendations.
- Project Budget and Scope, with Value Management, Review(s), and Leading to the Establishment of a Realistic GMP Value.
- Project Schedule Review, Including Long-Lead Items.
- Subcontractor/Vendor Qualifications and Scope of Work Reviews.
- At the request of the Owner, assist the Owner in coordinating separate contractors hired by the Owner based upon mutual agreement of scope, services, and additional fee documented by an Additional Services modification to this Agreement, if any and as appropriate.
- Project Oversight, Including Applications for Payment, Change Order or Construction Change Directive Review Assistance and Recommendations.
- Advise Owner regarding progress and quality of construction.
- Advise Owner of any construction problems as they arise giving complete information available and making appropriate recommendations.
- Consider and evaluate suggestions or recommendations which may be submitted by the Construction Manager to the Architect and report them with

recommendations to the Owner.

- Attend School Board Meetings to Present Project Status as requested by the Board.
- FF&E management/move methods recommendations.
- Project Closeout Phase Assistance, Including Records Requirements and Retention, warranty Period and Pre-Expiration Inspection Assistance.
- Project commissioning, startup, training, and occupancy methods recommendations.
- Other services as directed by the Owner, all such as Additional Services.

ARTICLE 2A - PERIOD, FEES, EXPENSES and PAYMENTS

2.1a Pre-Bond Vote Phase FEE: Upon acceptance of this Agreement the Owner agrees to pay the OPM Consultant, for the Pre-Bond Vote Scope of Services indicated in Art. 1A, the following OPM Consulting fees (the "PBV Fee") for services provided:

For the term of this due diligence phase duration, and/or such additional period of time and additional fee mutually agreed to in writing by the parties, a lump sum monthly fee and reimbursables amount resulting in an additional estimated total of Fifteen Thousand Two Hundred Fifty and 00/100 (\$15,250.00) Dollars (the "PBV-FEE"), due and payable by the Client to the OPM Consultant all as shown in the following table:

2020		
October, 2020	\$2,750	November 10, 2020
November, 2020	\$2,750	December 10, 2020
December, 2020	\$2,750	January 10, 2020
2021		
January, 2021	\$2,750	February 10, 2021
February, 2021	\$2,750	March 10, 2021
March, 2021	\$1,500	April 10, 2021

TOTAL ESTIMATED FEE for PRE-BOND VOTE EFFORTS: \$15,250.00

Notwithstanding anything else to the contrary in this Agreement, the Owner will not be responsible for any costs over the maximum amount of \$15,250.00 unless the Owner agrees to a change. The change shall be documented in an additional services agreement(s) for the additional services or duration and the amount of compensation for that additional services or duration in writing and executed by both parties prior to the OPM Consultant undertaking the additional services or duration giving rise to the requested change.

It is understood that should a phase or the total Project time of services be extended through no fault of the Project Manager, the Project Manager may request compensation for additional services provided during the extended term beyond March 2021. The Owner, however, is under no obligation to agree to additional compensation and additional services in the event of an extended total Project term and the OPM Consultant is under no obligation to provide services unless and until an agreement is executed for additional compensation.

It is understood that should the Project be approved at the March 2021 Town Vote or later Town Votes, Trident shall be engaged as the Owner's Project Manager for the balance of the approved project subject to mutual agreeable fee and reimbursables between the parties.

Further, all future obligations of the Owner hereunder are expressly conditioned upon the Owner's future receipt of funding or receipt of proceeds from the sale of bonds authorized by the March 2021 Pelham School District meeting. In the event the District is unable to issue bonds or to obtain other financing or to proceed with the Project for any reason which is outside the control of the School Board, this Agreement may be terminated by the Owner after the March 2021 Town Vote, and the Owner's Project Manager shall be paid for the lump sum fee amount through the Service Month of termination as the Owner's Project Manager's sole and exclusive remedy.

2.1.1a Retainer. Not applicable.

2.1.2a ADDITIONAL SERVICES. Billable Rates

The following shall be the hourly billable rates for additional services requested and with prior written approval by the Client:

Principal/Gino J. Baroni	\$275.00 per hour
Sr. Project Manager – David Mermelstein	\$185.00 per hour
Administrative/AP Processing – Anita Morrill	\$ 85.00 per hour

Additional services involving any matters relating to claims preparation, or witness preparation, or presentation/testifying in any legal proceedings due to the Project or on behalf of the Client shall be billed at a 1.5 multiple of the billable rates above.

In lieu of undertaking additional services on an hourly rate basis, the OPM Consultant and the Client may agree upon lump sum fees for additional services and such agreed upon lump sum additional services may be added to this Agreement by written modification as amendments hereto, executed by both parties.

2.1.2.1a Included in the Fee stated in 2.1 above, the OPM Consultant has included reimbursement of normal expenses incurred for local travel, mileage, parking, postage, telephone, and mail. As a result, no additional charges for these normal expenses will be made.

2.1.2.2a In addition to the Fee stated in 2.1 above, the OPM Consultant shall be entitled to reimbursement of other expenses incurred including, but not limited to, courier service, printing and reproduction services, bulk printing or reproduction of data/plans/specifications, and third-party services/expenses (approved by the Owner), during the performance of the above scope of services indicated in Art. 1, billed at cost plus ten (10%) percent of the incurred expenses. Expenses outlined in this section shall not exceed \$250 per each charge without the prior written consent of Owner.

2.1.2.3a Late payments by the Owner shall be subject to a late penalty fee of 1.0% per month on the total invoice amount. This late penalty fee shall be charged every thirty (30) days until the total invoice amount is paid.

ARTICLE 2B - PERIOD, FEES, EXPENSES and PAYMENTS for PRECONSTRUCTION, CONSTRUCTION, AND CLOSEOUT PHASES.

2.1b Upon acceptance of this Agreement the Owner agrees to pay the OPM Consultant, for the Scope of Services indicated in Art. 1B, the following OPM Consulting fees (the "Fee") for services provided:

2.1.1b For the term of this Agreement, and/or such additional period of time and additional fee mutually agreed to in writing by the parties, a lump sum monthly fee and reimbursables amount resulting in an estimated total of Three Hundred Eighteen Thousand and 00/100 (\$318,000.00) Dollars (the "FEE"), due and payable by the Client to the OPM Consultant all as shown in the following table:

Service Month	Fee Amount	Date Due
<u>Preconstruction Phase</u>		
April, 2021	\$ 6,000	May 10, 2021
May, 2021	\$ 6,000	June 10, 2021
June, 2021	\$ 6,000	July 10, 2021
<u>Construction Phase</u>		
July, 2021	\$12,000	August 10, 2021
August, 2021	\$12,000	September 10, 2021
September, 2021	\$12,000	October 10, 2021
October, 2021	\$12,000	November 10, 2021
November, 2021	\$12,000	December 10, 2021
December, 2021	\$12,000	January 10, 2022
January, 2022	\$12,000	February 10, 2022
February, 2022	\$12,000	March 10, 2022
March, 2022	\$12,000	April 10, 2022
April, 2022	\$12,000	May 10, 2022
May, 2022	\$12,000	June 10, 2022
June, 2022	\$12,000	July 10, 2022
July, 2022	\$12,000	August 10, 2022
August, 2022	\$12,000	September 10, 2022
September, 2022	\$12,000	October 10, 2022
October, 2022	\$12,000	November 10, 2022
November, 2022	\$12,000	December 10, 2022
December, 2022	\$12,000	January 10, 2023
January, 2023	\$12,000	February 10, 2023
February, 2023	\$12,000	March 10, 2023
March, 2023	\$12,000	April 10, 2023
April, 2023	\$12,000	May 10, 2023
May, 2023	\$12,000	June 10, 2023
June, 2023	\$12,000	July 10, 2023
<u>Closeout Phase</u>		
July, 2023	\$ 6,000	August 10, 2023
August, 2023	\$ 6,000	September 10, 2023

Notwithstanding anything else to the contrary in this Agreement, the Owner will not be responsible for any costs over the maximum amount of \$318,000 unless the Owner agrees to a change documented in an additional services agreement(s) agreeing to the additional services or duration and the amount of compensation for that additional services or duration in writing and executed by both parties prior to the OPM Consultant undertaking the additional services or duration giving rise to the requested change.

It is understood that should a phase or the total Project time of services be extended through no fault of the Project Manager, the Project Manager may request compensation for additional services provided during the extended phase period. The Owner, however, is under no obligation to agree to additional compensation and additional services in the event of an extended total Project term and the OPM Consultant is under no obligation to provide services unless and until an agreement is executed for additional compensation.

Further, all of the obligations of the Owner hereunder are expressly conditioned upon the Owner's receipt of proceeds from the sale of bonds authorized by the March 2021 Pelham School District meeting. In the event the District is unable to issue bonds or to obtain other financing or to proceed with the Project for any reason which is outside the control of the School Board, this Agreement may be terminated by the Owner, and the Owner's Project Manager shall be paid for the lump sum fee amount through the Service Month of termination as the Owner's Project Manager's sole and exclusive remedy.

2.1.2b Retainer. Not applicable.

2.1.3b ADDITIONAL SERVICES. Billable Rates

The following shall be the hourly billable rates for additional services requested and with prior written approval by the Client:

Principal/Gino J. Baroni	\$275.00 per hour
Sr. Project Manager – David Mermelstein	\$185.00 per hour
Administrative/AP Processing	\$ 85.00 per hour

Additional services include, but are not limited to, any matters relating to claims preparation, or witness preparation, or presentation/testifying in any legal proceedings due to the Project or on behalf of the Client.

In lieu of undertaking additional services on an hourly rate basis, the OPM Consultant and the Client may agree upon lump sum fees for additional services and such agreed upon lump sum additional services may be added to this Agreement by written modification as amendments hereto, executed by both parties.

2.1.4b In addition to the Fee stated in 2.1b above, the OPM Consultant shall be entitled to reimbursement of other expenses incurred including, but not limited to, bulk printing or reproduction of data/plans/specifications, and third party services/expenses (approved by the Owner), during the performance of the above scope of services indicated in Art. 1, billed at cost plus ten (10%) percent of the incurred expenses. Expenses outlined in this section shall not exceed \$250 per each charge without the prior written consent of Owner.

2.1.5b Late payments by the Owner shall be subject to a late penalty fee of 1.0% per month on the total invoice amount. This late penalty fee shall be charged every thirty (30) days until the total invoice amount is paid.

ARTICLE 3 - INFORMATION EXCHANGE

Both parties agree to share and exchange all reasonably necessary information to conduct business successfully and satisfactorily, as well as to facilitate access to information that might be important for either party in the process of business operation.

ARTICLE 4 - INDEPENDENT CONTRACTOR

Nothing contained in this Agreement shall be construed to constitute either party as a partner, employee or agent of the other, nor shall either party have the authority to bind the other in any respect, it being intended that each shall remain responsible for its own actions.

ARTICLE 5 - INSURANCE

5.1 The OPM Consultant agrees that it will carry liability insurance required by Article 5 of this Agreement for the coverage amounts stated below and for the period of time this Agreement is in force, said insurance to protect against (for the limits stated below) claims and demands, costs, damages, loss of service or consortium, expenses, compensation and reasonable attorney's fees including but not limited to claims for personal injury and/or death, workers' compensation injuries, and property damages which are caused in whole or in part by or which arise out of the willful misconduct or negligent services of the OPM Consultant. The OPM Consultant further agrees that the Pelham School District and its representatives, agents, employees and the Members of the Pelham School District shall be named as an additional insured as set forth below.

5.2 Prior to commencing work, the OPM Consultant shall demonstrate that it carries a general liability policy with limits of \$1,000,000 per occurrence and \$2,000,000 aggregate. The general liability policy must also contain contractual liability coverage applicable to the contractual indemnification obligation set forth below.

5.3 The OPM Consultant shall provide proof of automobile insurance coverage in an amount as listed in the OPM Consultant's Certificate of Insurance to the Pelham School District.

5.4 The OPM Consultant will furnish to the Pelham School District a Certificate of Insurance and an endorsement prior to executing the Agreement or commencing services demonstrating that the Pelham School District and its representatives, agents, officials and employees are listed as an additional insured on the general liability and automobile liability insurance coverage.

5.5 The OPM Consultant shall provide proof of workers compensation insurance meeting State of New Hampshire required limits.

5.6 To the extent OPM Consultant contracts directly with and utilizes the services of an architect, engineer, surveyor or any other industry professional, all such professionals, in addition to the general and automobile liability coverages described above, shall carry professional liability insurance with minimum limits of \$1,000,000 per occurrence and \$1,000,000 aggregate.

ARTICLE 6 - INDEMNIFICATION

6.1 To the fullest extent permitted by law, OPM Consultant shall indemnify and hold harmless the Pelham School District, including its representatives, agents, employees and

the Members of the Pelham School District (“Indemnified Parties”), from and against any and all liabilities, obligations, claims, damages, penalties, causes of action, costs, interest and expenses, including but not limited to reasonable attorney fees, which Indemnified Parties may become obligated or suffer by reason of any accident, bodily injury, personal injury, death of person, or loss of or damage to property, to the extent same have been caused in whole by the negligence or wrongful conduct of the OPM Consultant and its agents, employees and sub consultants, but not to the extent of the negligence or wrongful conduct of any of the Indemnified Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights of indemnity that would otherwise exist as to a party or person described in this Article 6. The provisions of this Article 6.1 are intended to survive termination of the Agreement.

6.2 In addition, OPM Consultant shall indemnify and hold harmless the Indemnified Parties for any of OPM Consultant costs, expenses and liabilities arising out of a claim the Indemnified Parties, for benefits, wages, fees, penalties, withholdings, damages or taxes brought in connection with laws governing workers compensation, unemployment compensation, social security, Medicare, state or federal taxation, and/or any other similar obligation associated with an employment relationship, but not to the extent of the negligence or wrongful conduct of any of the Indemnified Parties.

6.3 The OPM Consultant’s obligations to indemnify and hold harmless the Indemnified Parties hereunder shall survive the term of this Agreement.

6.4 To the fullest extent permitted by law, the Pelham School District shall indemnify and hold harmless the OPM Consultant, including its officers, directors, employees, managers, members, employees, agents and representatives (“OPM Indemnified Parties”), from and against any and all liabilities, obligations, claims, damages, penalties, causes of action, costs, interest and expenses, including but not limited to reasonable and necessary attorney fees, which OPM Indemnified Parties may become obligated or suffer by reason of any accident, bodily injury, personal injury, death of person, or loss of or damage to property, if same have been caused by the negligence of the Pelham School District, including its officials and employees, but not to the extent of the negligence or wrongful conduct of any of the OPM Indemnified Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights of indemnity that would otherwise exist as to a party or person described in this Article 6. The provisions of this Article 6.4 are intended to survive termination of the Agreement.

6.5 Notwithstanding anything to the contrary stated herein and to the fullest extent permitted by law, under no circumstances shall either party be liable or responsible for any claims, losses, costs or damages, including attorneys’ and paralegal fees, expert-witness fees, or any costs or expenses of any nature whatsoever which are caused by the negligence or wrongful conduct of the other party’s employees, agents, representatives, or contractors.

ARTICLE 7 - TERMINATION OF AGREEMENT

This Agreement may be terminated as follows:

For Cause: This Agreement may be terminated only for cause by either party upon fourteen (14) calendar days written notice should the other party fail substantially to

perform in accordance with its obligations hereunder through no fault of the party initiating such termination. The OPM Consultant shall be entitled to and the Owner shall pay the OPM Consultant in full for the month's services in which the termination occurs plus all incurred reimbursable expenses and third-party costs to the date of termination. Full payment shall be due and payable to the OPM Consultant by the Owner within Fifteen (15) calendar days of written notice of termination.

For Convenience: NOT USED

ARTICLE 8 - CONFIDENTIAL INFORMATION

The parties agree that, during the Term of this Agreement, they shall not improperly use or disclose any proprietary or confidential information of any person or entity with which or whom they have an agreement or duty to keep information acquired by them in confidence except as otherwise required by law.

ARTICLE 9 - MISCELLANEOUS

9.1 Assignment

This Agreement is specific in nature and none of the parties hereto shall, without the consent of the others, assign or transfer this Agreement or any rights or obligations hereunder, provided that, in the event of a merger, consolidation, transfer or sale of all or substantially all of the assets of the Owner with or any other individual or entity, this Agreement shall, subject to the provisions hereof, be binding upon and inure to the benefit of such successor and such successor shall discharge and perform all the promises, covenants, duties and obligations of the Owner hereunder, and all references herein to the Owner shall refer to such successor.

9.2 Governing Law

This Agreement will be governed by the laws of the State of New Hampshire.

9.3 Notices

All notices or other communications which are required or permitted hereunder shall be in writing and sufficient if delivered personally or sent by registered or certified mail, postage prepaid, return receipt requested, sent by overnight courier, or sent by facsimile (with US Post confirmation), addressed as follows:

If to the Owner:

Attention: Mr. Eric McGee Superintendent, or Designee
Pelham School District
59A Marsh Road
Pelham, New Hampshire 03076
Facsimile: 603-635-1283

If to the OPM Consultant:

Attention: Mr. Gino Baroni
Trident Building, LLC
155 N Broadway, 2nd Floor
Salem, New Hampshire 03079
Facsimile: 603-890-1070

or at such other address as the party to whom notice is to be given may have furnished to the other party in writing in accordance herewith.

9.4 Waiver, Amendment and/or Modification

Failure to insist upon strict compliance with any of the terms, covenants, or conditions hereof shall not be deemed a waiver of such term, covenant, or condition, nor shall any waiver or relinquishment of, or failure to insist upon strict compliance with, any right or power hereunder at anyone or more times be deemed a waiver or relinquishment of such right or power at any other time or times. This Agreement may be amended and/or modified only in writing and signed by both parties.

9.5 Dispute Resolution

9.5.1 The parties are fully committed to working with each other throughout the Project and agree to communicate regularly with each other at all times so as to avoid or minimize disputes or disagreements. If disputes or disagreements do arise, the Owner and OPM Consultants each commit to resolving such disputes or disagreements in an amicable, professional, and expeditious manner so as to avoid unnecessary losses, delays and disruptions.

9.5.2 If after meeting or meetings, it is determined that the dispute or disagreement cannot be resolved on terms satisfactory to both parties, the parties shall submit the dispute or disagreement to non-binding mediation. The mediation shall be conducted by a mutually agreeable impartial mediator, or if the parties cannot so agree, a mediator designated by the American Arbitration Association (the "AM") pursuant industry Mediation Rules. The mediation will be governed by and conducted pursuant to a mediation agreement negotiated by the parties or, if the parties cannot so agree, by procedures established by the mediator.

9.5.3 Any claims, disputes or controversies between the parties arising out of or relating to the Agreement, or the breach thereof, which have not been resolved in accordance with the procedures set forth in Subsections 9.5.1 and 9.5.2 above may be taken to court by either party. The prevailing party in any such court proceeding shall be entitled to recover from the other party reasonable attorney's fees, cost and expenses incurred by the prevailing party. The parties agree that this Agreement is an agreement for consulting services and, in case of court ruling in favor of the Owner or any related third party under this Agreement on a claim contractual in nature brought pursuant to this Agreement, no court ruling compensation shall be higher than fifty percent (50%) of the accrued and paid Fee as indicated in Articles 2A and 2B. Request and assignment of punitive damages are expressly not allowed by both parties and shall be considered void and invalid at any time.

9.6 Severability

If any provision or any part of a provision of this Agreement shall be finally determined to be superseded, invalid, illegal, or otherwise unenforceable, such determination shall not impair or otherwise affect the validity, legality, or enforceability of the remaining provisions or parts of a provision of the Agreement, which shall remain in full force and effect as if the unenforceable provision or part were deleted.

9.7 Heading

The headings used in this Agreement are for ease of reference only and shall not in any way be construed to limit or alter the meaning of any provision.

9.8 Counterparts

This Agreement may be executed in any number of counterparts, and each such counterpart hereof shall be deemed to be an original instrument, but all such counterparts together shall constitute one Agreement.

9.9 Publications, Press Releases, and other Communications

Unless agreed to otherwise in writing by the OPM Consultant, the Owner shall include the OPM Consultant's following name and address listing - "Trident Building's Project Advantage Group, Salem, New Hampshire 03079" – on all Project Drawings and in all publications, press releases, and other forms of public/trade communications and articles relating to the Project's development and construction. The Owner shall use best efforts to provide the OPM Consultant with a proof of any publications, press releases, and other forms of public/trade communications and articles for review and comments prior to release for use.

9.10 Relationship and Liability

Nothing in this Agreement shall be construed or deemed to create a contractual relationship between the OPM Consultant and a third party; between the Owner and a third party; a cause of action in favor of a third party against the OPM Consultant or the Owner; or create any third party beneficiary rights of any kind.

Nothing herein, including the execution of this Agreement, shall be construed as creating any personal liability on the part of any officer, director, employee, manager, or member of Trident Building, LLC or any employee or Member of the Pelham School District.

9.11 Drafting Party

OPM Consultant and Owner acknowledge that each of them and their counsel have had an opportunity to review this Agreement and that this Agreement will not be construed against either party merely because its counsel or the Owner or the OPM Consultant has prepared it. This Agreement is the joint product of the respective parties and may not be more strictly construed against any party.

9.12 Funds Availability

Owner acknowledges that funds have been authorized and are available for the OPM Services and Fees for the Pre-Bond Vote Phase Fee and Expenses as detailed in Article 2A of this Agreement, without which the OPM Consultant would not be willing to execute this Agreement as the OPM Consultant has relied on the material representation of available funds.

Owner acknowledges that funds shall be authorized and available for the OPM Services and Fees for the post positive Bond Vote for said Phase Fee and Expenses as detailed in Article 2B of this Agreement, without which the OPM Consultant would not be willing to execute this Agreement or provide OPM services as the OPM Consultant will rely on the material representation of available funds.

9.13 Complete Agreement

This Agreement contains the entire agreement among the parties with respect to the transactions contemplated by this Agreement and terminates and supersedes all other or prior written or oral agreements or understandings among the parties with respect to the OPM Consultant’s performance of services for the Owner.

IN WITNESS WHEREOF, the parties hereto have affixed their signatures as of the date and year first hereinabove set forth

For the Owner

Pelham School District

Name/Title (printed)

Mr. Eric McGee, Superintendent

Signature _____
(Hereunto Duly Authorized)

For the OPM Consultant

Trident Building, LLC

Name & Title (printed)

Gino J. Baroni, President

Signature _____
(Hereunto Duly Authorized)

2020-2021 PSB Committee Reorganization

Chairperson	<u>Megan Larson</u>
Vice-Chairperson	<u>Debbie Ryan</u>
Budget Committee	<u>Debbie Ryan</u>
Alternate	<u>Troy Bressette</u>
CIP	<u>David Wilkerson</u>
NH School Boards Association	<u>Open for Availability</u>
Performance Compensation Model (PCM)	<u>Darlene Greenwood</u>
Pelham School Aged Childcare	<u>Megan Larson</u>
Professional Development Committee (PDC)	<u>Darlene Greenwood</u>
Teacher Effectivness Committee	<u>Inactive</u>
Wellness Committee	<u>Troy Bressette</u>
Sick Bank PEA	<u>Megan Larson</u>
Sick Bank PESPA	<u>Megan Larson</u>
Future Ready Committee (SP)	<u>David Wilkerson</u>
Alternate	<u>Megan Larson</u>
Joint Loss Management	<u>Debbie Ryan</u>
Alternate	<u>Troy Bressette</u>
PEA Negotiations	<u>N/A</u>
Alternate	<u>N/A</u>
PMS RUC	<u>Debbie Ryan</u>
Member	<u>Troy Bressette</u>
Alternate	<u>Darlene Greenwood</u>
District Math Committee	<u>Megan Larson</u>
Alternate	<u>Debbie Ryan</u>
Competency Based Education Committee	<u>Megan Larson</u>
Alternate	<u>Darlene Greenwood</u>
Policy Committee	<u>Troy Bressette</u>
Member	<u>Darlene Greenwood</u>

PELHAM SCHOOL DISTRICT POLICY
IMBD – HIGH SCHOOL CREDIT FOR 7th/8th GRADE COURSEWORK

Category: P

Students in 7th or 8th grade may take advanced courses and apply the credit of those courses toward high school graduation, provided the course demonstrates content requirements consistent with related high school courses and the student achieves satisfactory standards of performance that are the same as those of the high school. School Board policies relative to assessment, mastery and competency shall apply.

The high school principal shall approve such course work and credit prior to the student enrolling in the class in order for such credit to be applied toward high school graduation.

District Policy History:

Adopted: October 21st, 2020

Legal References:

Ed 306.26(f), Granting High School Credit for 7th/8th Grade Coursework (until July 1, 2017)

Ed 306.261(e), Granting High School Credit for 7th/8th Grade Coursework (after July 1, 2017)

PELHAM SCHOOL DISTRICT POLICY

IHBI – ALTERNATIVE LEARNING PLANS

Category: P

Purpose

In an effort to reduce the number of students who do not complete the requirements to graduate from high school and earn a diploma, the Board establishes a program for alternative learning plans for students to obtain a high school diploma or its equivalent. The District, through an Alternative Learning Plan team composed of teachers, administrators, and guidance counselors, are directed to identify students who may be at risk for dropping out of high school, for developing alternative learning plans consistent with this policy, and for assisting students who are participating in alternative learning plans.

Alternative learning plans may include, but are not limited to, extended learning opportunities, independent study, private instruction, performing groups, internships, community service, apprenticeships, online courses/distance education, or other opportunities approved by the Superintendent or his/her designee, in conjunction with Board policies.

The purposes of alternative learning plans are to provide students with educational experiences that are meaningful, to provide students with opportunities to explore and achieve at high levels, and to meet State and District requirements to obtain a high school diploma or its equivalent. In order to maximize student achievement, this policy permits students to employ alternative learning plans that fulfill or exceed the expectations set forth by State minimum standards and applicable Board policy.

Alternative learning plans may include extended learning opportunities taken for credit or taken to supplement regular academic courses. If the alternative learning plan includes extended learning opportunities taken for credit, the provisions of Policies IMBC, Alternative Credit Options and IHBH, Extended Learning Opportunities, will apply. The granting of credit shall be based on a student's mastery of course competencies, as defined by Policies ILBA, Assessment of Educational Programs and ILBAA, High School Competency Assessments. Highly Qualified Teachers and the Principal must authorize the granting of credit for learning accomplished through extended learning opportunities. If credit is not granted, the extended learning opportunity may be used to fulfill prerequisite requirements for other courses.

Roles and Responsibilities

Alternative learning plan components shall have specific instructional objectives aligned with the State minimum standards and District curriculum standards. All alternative learning plans will comply with applicable laws and regulations, including child labor laws and regulations governing occupational safety.

Teachers, Guidance Counselors and Administrators should inform students of the District's promotion of alternative learning plans and similar programs. District employees who believe a student may be at risk for dropping out of high school should inform either the Principal or the Guidance Counselor of the Teacher's concerns. The Principal will then schedule a meeting with the student, the Principal, the Guidance Counselor, and the student's parent/guardian to discuss the student's participation in an alternative learning program. Students expressing interest in pursuing such a plan or program should be referred to the Guidance Counselor, Principal, or the Principal's designee.

PELHAM SCHOOL DISTRICT POLICY IHBI – ALTERNATIVE LEARNING PLANS

Category: P

The Guidance Counselor or Principal's designee is responsible for assisting students and their parents/guardians in preparing application forms and other necessary paperwork for alternative learning plans. The alternative learning plan components will be determined through a team consisting of the student, school personnel, parent/guardian and other appropriate people based on the individual student need.

The Principal or Principal's designee and the designated team will have primary responsibility and authority for approval and implementation of alternative learning plans and will oversee all aspects of such programs. The Principal will be responsible for reviewing and approving alternative learning plans and credits awarded toward the attainment of a high school diploma or its equivalent.

Parents/guardians and/or students may appeal decisions rendered by the Principal within the provisions set forth below (see Appeal Process).

Students approved for alternative learning plans must have parent/guardian permission to participate in such a program. For alternative learning plans that require off-campus attendance, the District will require a signed agreement among the school, the student, and a designated agent of the third-party host. The agreement should specify the roles and responsibilities of each party. Students engaged in alternative learning plans will remain as enrolled students of their district.

Approval Process

1. The student/parent/guardian seeking an alternative learning plan shall meet with the guidance counselor or principal to discuss alternative learning plan options and initiate the formation of an alternative learning plan team. The team, including the student and parent/guardian, will meet to design the alternative learning plan designed to enable the student to remain enrolled in school and complete educational requirements.
2. The Superintendent or Superintendent's designee will review the paperwork and will determine whether or not to approve the alternative learning plan. The Superintendent or designee's decision will be made within ten (10) days of receipt of the paperwork. The student and parent/guardian will be notified in writing of the decision. If additional information is requested, the information must be submitted within ten (10) days of receipt of the request.
3. It is the student's responsibility to maintain academic standing and enrollment in the approved program. Any failure to complete an approved program may jeopardize the student's ability to remain in the program and receive credit towards obtaining a high school diploma or its equivalent. The student and parent/guardian recognize that in the event the student withdraws from an approved program, the District cannot guarantee placement in an equivalent District-offered course.
4. The District reserves the right to determine the number of credits to be awarded. The course name and actual grade earned will be noted on the student's official transcript.

Evaluation Criteria

PELHAM SCHOOL DISTRICT POLICY IHBI – ALTERNATIVE LEARNING PLANS

Category: P

The Superintendent or designee will evaluate all applications of students wishing to participate in an alternative learning plan or program. At a minimum, any alternative learning plans must meet the following criteria:

Provides for proper administration and supervision of the program or plan

Provides that certified school personnel oversee and monitor the program

Requirement that each extended learning opportunity, if included in the alternative learning plan, meets rigorous standards, including the minimum standards established by the State Board of Education and all other applicable District standards

Includes age-appropriate academic rigor and the flexibility to incorporate the student's interests and manner of learning

Are developed and amended, if necessary, in consultation with the student, a school Guidance Counselor, the school Principal and at least one parent/guardian of the student

Appeal Process

If the submitted plan is rejected, the Superintendent or designee will provide the student/parents with a rationale as to why the proposal was rejected. Students whose application has been denied by the Superintendent may appeal that decision to the School Board. The School Board will place the item on its agenda for its next regularly scheduled meeting. Alternatively, if scheduling and time constraints do not allow for the matter to be placed on the agenda at the Board's next meeting, the Board may hold a separate meeting to hear the matter. The matter will be discussed in non-public session, pursuant to RSA 91-A:3, II, unless the parents request the Board hear the matter in public session, in which case the request will be honored. If the School Board upholds the Superintendent's determination, the decision of the School Board may be appealed to the State Board of Education, consistent with applicable law. The School Board will inform the student/parents of their appeal rights.

Program Integrity

In order to insure the integrity of the learning experience approved under this program, the student will be required periodically or upon demand to provide evidence of progress. The Principal will be responsible for certifying completion of the plan or program and the award of credits, consistent with the District's policies on graduation.

If a student is unable to complete the alternative learning plan for valid reasons, the Principal will evaluate the experience completed to date and make a determination for the award of partial credit or recommend an alternative experience. The Principal will determine the validity of such reasons on a case-by-case basis.

If a student ceases to attend or is unable to complete alternative learning plan for insufficient reason (lack of effort, failure to follow through, indecision, etc.), the Principal may determine that the student's transcript be adjusted to reflect the experience as a failure.

In order to certify completion of curricular programs and activities based upon specific instructional objectives aligned to the standards, the Principal will develop appropriate mechanisms to document student progress and program completion on student personnel records.

**PELHAM SCHOOL DISTRICT POLICY
IHBI – ALTERNATIVE LEARNING PLANS**

Category: P

District Policy History:

Adopted: October 21st, 2020

Legal References:

*RSA 193:1, Duty of Parent; Compulsory Attendance by Student
Ed 306.04(a)(13), Alternative Means Of Earning Credit Toward A High School Diploma Ed
306.04(a)(14), Alternative Means Of Demonstrating Achievement Of Competencies Ed 306.21,
Alternative Programs*

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PELHAM SCHOOL DISTRICT DRAFT POLICY IMBA – DISTANCE EDUCATION

Category: R

The Board encourages students to take advantage of distance education opportunities as a means of enhancing and supporting their education. Distance education means correspondence, video-based, internet/online-based or other similar media that provide educational courses as a means to fulfill curriculum requirements. This policy does not apply to Pelham School District remote learning. Such opportunities will be implemented under the provisions set forth in Policy IHBH - Extended Learning Opportunities and Policy IHBI - Alternative Learning Plans.

If the course is to be taken for credit, then Policy IMBC - Alternative Credit Options, will apply. Students must have distance education courses approved by the school principal ahead of time in order to receive credit.

The written approval of the building principal is required before a district student enrolls in an online or virtual course that is intended to become part of their educational program. Students applying for permission to take an online course must complete prerequisites and provide teacher/counselor recommendations to confirm the student possesses the maturity level needed to function effectively in a distance education learning environment.

Approved distance education courses must satisfy both state and local standards; be delivered by staff licensed in the state where the course originates; and contain provisions for feedback and monitoring of student progress. The district requires that a syllabus, including prerequisites, specific learning goals/activities, student evaluation criteria, and teacher responsibilities be submitted for review before the course is approved.

Students taking approved online courses must be enrolled in the district and must take the courses during the regular school day at the school site, unless the administration has granted approval for remote access based on special circumstances. Online courses may be taken in the summer under the same conditions as during the school year.

The principal will assign a teacher to monitor student progress, grading of assignments, and testing. One teacher may supervise no more than ten students participating in distance education courses.

Approved distance education courses must comply with all federal and state statutes pertaining to student privacy and to public broadcasting of audio and video. Confidentiality of student record information will be maintained throughout the process. This includes information shared between school district representatives and the virtual school or online teacher, information shared between the school district or online teacher with students and parents, and information shared between school district representatives, the virtual school or online teacher and others.

The school district will provide safeguards for students participating in online instruction activities, and Policy JICL - School District Internet Access for Student , will apply.

Students earning credit for distance education courses shall participate in all assessments required by the statewide education improvement and assessment program. Credit courses will require students to meet similar academic standards as required by the District.

Credit for the course is not recognized until an official record of the final grade has been submitted to the principal or designee with feedback from the online teacher.

Students shall abide by all student expectations including those in the student handbook when

**PELHAM SCHOOL DISTRICT DRAFT POLICY
IMBA – DISTANCE EDUCATION**

Category: R

participating in distance learning.

District Policy History:

Adopted: _____

Revised: _____

Legal References:

Ed 306.04(a)(12), Distance Education

Ed 306.22, Distance Education

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PELHAM SCHOOL DISTRICT DRAFT POLICY IHBG - HOME EDUCATION INSTRUCTION & ACCESS TO CURRICULAR AND CO-CURRICULAR PROGRAMS

Category: R

Acknowledgement of Right to Home Education

The Board acknowledges the right for parents to pursue home education in accord with Chapter 193-A of the State statutes and the applicable regulations of the New Hampshire Department of Education [NHDOE] set forth in Ed 315.01 et seq. The Board further recognizes the duty of the Department of Education requirements of RSA 193-A:4. The district acknowledges that resident parents may elect to have it serve as a “participating agency” when they have chosen to provide a home education program to their children.

Home Education Notice Requirements

New Hampshire statutory law states that a resident parent/guardian may provide home education to a child or children subject to the following notice requirements, which must be met when a parent/guardian commences a home education program, their child is to be withdrawn from a public school, or the parent/guardian has moved into the district:

- a. The Commissioner of the Department of Education, and the district superintendent (if the district is the "participating agency," shall be notified within five (5) business days of commencing the program ("the notice"); and
- b. The notice shall include:
 - (1) The date on which the program will begin or has begun;
 - (2) The name and full address, including street and town, of the child;
 - (3) The child's date of birth;
 - (4) The name and address of the parent(s); and
 - (5) A phone number at which the parent(s) may be reached during normal business hours.

When the district is the participating agency, it shall assist the parents in providing this notice, through the provision of a written form and advice regarding completion of the same. Upon receipt of a notice by the superintendent, he/she shall acknowledge receipt of notification within fourteen (14) calendar days.

Until the parent provides the notice, the child and parent, shall be subject to the attendance policies of the district, as well as the truancy and attendance laws of the state taking into consideration the five business days allowed to notify the school, Department of Education or non-public school. The superintendent shall review the notification for compliance with state regulations Ed 315.04(a) and (b) and take the following action:

- (1) If the notification complies with Ed 315.04(a) and (b), send a letter acknowledging the establishment of the home education program within 14 calendar days of receipt of such notification; or

**PELHAM SCHOOL DISTRICT DRAFT POLICY
IHBG - HOME EDUCATION INSTRUCTION & ACCESS TO
CURRICULAR AND CO-CURRICULAR PROGRAMS**

(2) If any of the requirements of Ed 315.04(a) and (b) are not met by the notification, return by certified mail with return receipt the notification to the parent within 10 business days of receipt of the notification along with a letter describing the information required to comply with Ed 315.04(a) and (b).

The parent shall have 10 calendar days from the receipt of the returned letter to send an amended notification to the superintendent.

If an amended notification meets the requirements of Ed 315.04(a) and (b) the superintendent shall send a letter within 10 business days of receipt of the amended notification acknowledging that the notification now meets the requirements of RSA 193-A:5, II.

If the amended notification does not meet the requirements of RSA 193-A:5, II, the superintendent shall follow the state regulatory process regarding noncompliant notices, forwarding the same to the Commissioner of Education.

District Participation in Home Education Evaluations

State law requires that the parent shall maintain a portfolio of records and materials relative to their home education program. The portfolio shall consist of a log, which designates by title the reading materials used, and also samples of writings, worksheets, workbooks, or creative materials used or developed by the child. Such portfolio shall be preserved by the parent for two years from the date of the end of the instruction. Parents shall also maintain the results of each annual educational evaluation.

In addition, the parent shall provide for an annual educational evaluation in which is documented the child's demonstration of educational progress at a level commensurate with the child's age and ability. There are four (4) options available to parents to meet this annual educational evaluation requirement; some of which may involve participation by the district.

Any parent electing to request district participation in the annual evaluation shall contact the grade appropriate building administrator prior to the close of the public school year, as well as a sufficient time in advance of the proposed annual educational evaluation for it to take place in the form sought by the parent without hardship to the district. The Superintendent will define "sufficient time" in the procedure. If the resident parent intends to use the state or local assessment provided by the district, the parent shall inform the district of his or her intent to do so as soon as practicable to provide the district adequate time to prepare and obtain the materials. The building administrator may decline the district's participation in an untimely request. The building administrator may also decline a request when the district is not the participating agency.

Participation in Public School Programs and Co-Curricular Activities

Home educated students shall be subject to the same participation policy, application requirements, conduct, attendance, school rules, concussion protocols, try-out schedules, and eligibility conditions as apply to the district's public school students.

PELHAM SCHOOL DISTRICT DRAFT POLICY IHBG - HOME EDUCATION INSTRUCTION & ACCESS TO CURRICULAR AND CO-CURRICULAR PROGRAMS

It shall be the responsibility of the home educated student and parent to become informed as to these requirements, as well as the schedules of the district pertaining to the programs or events in which the home educated student will participate. The parent administering the home education program shall be responsible for ensuring that their child meets the district's attendance requirements in the context of their home education program, and shall, upon request, certify such to the district in writing. The participating home education student may be suspended, terminated, or expelled from any district program or co-curricular activity for any reason which would apply to an enrolled student.

The results of the student's annual educational evaluation may be used to demonstrate the child's academic proficiency in order to participate in public school programs, and co-curricular activities which are defined as school district-sponsored and directed athletics, fine arts, and academic activities. Home educated students are not eligible for special education services from the district.

Transportation shall not be provided to the home educated student unless it can be provided without any additional cost or administrative burden to the district.

Termination of Home Education, Re-enrollment and transfer of Home Education Program

A parent wishing to voluntarily terminate an established home education program shall notify the Commissioner and the district, if it is the participating agency, in writing within fifteen (15) business days of satisfying any one of the alternatives for compulsory attendance listed in RSA 193:1 such as enrollment in a public or non-public school. The truancy laws, attendance laws, and attendance policies of the district shall immediately apply upon the termination of a home education program.

Parents who seek to re-enroll their child into the district shall make arrangements with the appropriate building principal to review the child's most recent annual educational evaluation to determine appropriate placement in the school's program. When the scope of the annual educational evaluation is insufficient to determine placement, or the annual educational evaluation is more than three months old, the building may require a supplemental evaluation to determine appropriate placement. Placements will be consistent with the district's policies and procedures governing student placements, and are subject to the same appeal process.

Parents are encouraged to remain aware of the scope and sequence of the district curriculum and to align their home education program that will eliminate barriers to appropriate public school placement.

If the child moves the district's role as participating agency shall terminate. If the parent wishes to continue a program for which the district was the participating agency they shall inform the district, and it shall transfer all pertinent records to the new participating agency.

**PELHAM SCHOOL DISTRICT DRAFT POLICY
IHBG - HOME EDUCATION INSTRUCTION & ACCESS TO
CURRICULAR AND CO-CURRICULAR PROGRAMS**

Graduation/Diplomas

Certificates of completion of home education must be submitted by the parent/guardian to the Department of Education in accordance with the applicable state regulation, Ed 315.15. No certificates or diplomas will be awarded to home-educated students by the School Board. Home educated students must have terminated their home education program, enrolled in the district's high school program and successfully completed all necessary graduation requirements for Pelham High School in order to be eligible for a certificate or diploma.

District Policy History:

Revised: July 1998

Revised: November 1999

Revised: June 2001

Revised: May 10th, 2017

Revised: _____

Legal References:

RSA 193-A

Ed 315

RSA 193:1

RSA 193:1-c

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Pelham School Board Meeting
October 7, 2020
Pelham Elementary School
6:30 pm

In Attendance:

School Board Members: Megan Larson, Chair, Debbie Ryan, Vice-Chair, Troy Bressette, and Darlene Greenwood
Superintendent: Chip McGee
Business Administrator: Deb Mahoney
Director of Curriculum, Instruction & Assessments: Sarah Marandos
Student Representative: Joe Wholey

Also in Attendance: Kimberly Lessard, Director of Student Services

Not Present: David Wilkerson

1. Call to Order:

Chair Megan Larson called the meeting to order at 6:31 pm, followed by The Pledge of Allegiance. Ms. Larson requested that the public follow the School Board's BEDH Policy.

Public Input:

Elizabeth McCabe – 32 Ballard Road

Ms. McCabe mentioned that she has a child who is in second grade at PES. Ms. McCabe commented that second-grade teacher, Mrs. Benoit, was out on a leave of absence, and the class has already gone through two short-term substitute teachers. Ms. McCabe said that she and other parents wanted to voice their concerns to the Board and make sure that their voices were heard. Ms. McCabe pointed out that students need consistency, and the students deserve a consistent teacher.

Ms. Larson mentioned that the School Board was aware of the issue with Mrs. Benoit's leave of absence. Ms. Larson added that the difficulty has been finding a long-term substitute to fill Mrs. Benoit's position. The School Board has asked Dr. McGee to keep the Board up to date with the situation.

Student Opening Remarks:

Mr. Wholey said that PHS had their Student Government elections for Class Officers and School Board Representative. The students reelected Mr. Wholey as School Board Representative. Mr. Wholey commented that Ms. Mead would like to start rolling out the student clubs. PHS had their first fire drill of the year, and Ms. Mead commented that the fire drill was the fastest in a while. The PHS football has a 2 – 0 record. The team has won 42 - 0 against Sanborn Regional, and 40 – 0 against Campbell. The PHS band played at the last football game during the first quarter, second quarter, and half-time. Mr. Wholey added that Friday, October 9th is a half-day, and there is no school on Monday.

Superintendent Opening Remarks:

Dr. McGee mentioned that he had an opportunity to see the PMS students playing interscholastic soccer. Dr. McGee said that the School District allows PMS students to play sports on a scaled-down version of PHS athletics. Dr. McGee provided examples of the District being stretched thin with the busses and the teachers. Dr. McGee then commented that the eighth-grade science teachers are making some soil comparisons around the region. The eighth-grade science teachers have requested other teachers to collect soil from their home.

2. Presentations: **Co-Teaching Model**

Dr. McGee introduced Director of Curriculum Sarah Marandos and Director of Student Services Kimberly Lessard. Dr. McGee thanked Dr. Lessard for her years of high-quality work advocating for students who have unique needs.

Dr. Marandos and Dr. Lessard provided a brief presentation on the Co-Teaching Model and its implementation at Pelham High School this year. Dr. Lessard mentioned that the Co-Teaching Model's rationale is that the primary mode of service delivery at PHS for the last five years has been in a Resource Room Model, also known as Academic Skills. In the Academic Skills setting, the District could have up to 20 students and multiple teachers in a room. For some students, this is not the least restrictive environment, and feedback from parents, staff, and most importantly, students have suggested the need to adapt.

Co-Teaching is a service delivery model. Two or more professionals with equivalent licensure are the participants in co-teaching. Co-Teachers share the instructional responsibility and accountability for a single group of students for whom they both have ownership. Co-Teaching occurs primarily in a shared classroom or workspace. Instead of having one Special Education teacher and one regular teacher, the students will have two teachers. The Co-Teacher's specific level of participation may vary based on students' instructional needs, the amount of time available for co-teaching, and the presence of additional professionals in the classroom.

The Approaches to Co-Teaching are:

1. One Teach, One Observe – One teacher teaches while the other teacher gathers information on students.
2. Station Teaching – Students would be broken up into small groups.
3. Parallel Teaching – Two instructional groups are occurring at the same time.
4. Alternative Teaching – One student group would be learning one aspect of the lesson, and another group would learn something different.
5. Teaming – The teachers would share the instruction.
6. One Teach, One Assist – One teacher teaches, and another teacher walks around the room, providing support.

The Benefits of Co-Teaching Students are:

1. Increased access to the general education curriculum.
2. Increased student engagement and increased strategy usage by students.
3. Delivery of services and accommodations to students without disabilities but are experiencing academic difficulties or who may be at risk without requiring that they be identified as having an educational disability.
4. Makes specially designed instruction more meaningful for students as it is embedded in the general education curriculum.
5. It allows for more individual attention and more interaction with teachers.
6. It allows for greater collaboration with general education teachers, leading to better outcomes for students.

Voices from the Classroom:

Dr. Marandos and Dr. Lessard presented a video of Jessica Parent and Darlene Demetron, who co-teach a Freshman English Class, describing co-teaching benefits.

Current Rollouts and Next Steps:

Dr. Lessard presented the rollout dates and the next steps of the co-teaching model. Dr. Lessard mentioned that the teachers would alternate based on what would best serve the students' needs on that day. Dr. Lessard commented that specific students might need a specialized program that co-teaching cannot offer. The District offers one section of Freshman English and one section of Freshman Math. The math tutor will be used as the second co-teacher. Dr. Lessard stressed that the Special Education teachers have a set schedule, and they are not to be pulled away for another project while providing instruction. The plan is not to eliminate the Resource Room Model, but to add the Co-Teaching Model as another resource.

Dr. Marandos mentioned that the general education students were randomly picked to be in a co-teach classroom. Dr. Lessard stated that the primary issue they have run into is scheduling, and the staffing changes caused by COVID has not made scheduling easier. Dr. Marandos noted that she does not see a reason to hire additional staff. Dr. Lessard admitted that down the road, the District might have to employ additional Special Education teachers because the Special Education numbers are growing, not because of the Co-Teach Model. Dr. Lessard acknowledged that the Co-Teach Model is hard to do well, but Pelham is not the only School District using the model.

Ms. Ryan asked if the District was in line to have the financial supports that are needed. Dr. Lessard said that the District can use IDEA (Individuals with Disabilities Education Act) and Title II grant funds. Dr. Lessard added that the kindergarten class is trying to run a similar version of the Co-Teach Model, and the PMS would love to be involved in the model.

3. Main Issues / Policy Updates:

Renovation and Upgrades to Pelham Memorial School:

Dr. McGee reconvened the Pelham Memorial School Renovation and Upgrades Committee (RUC), and he met with the committee on October 5 to discuss the possibility of a new warrant article for March 2021. The RUC made significant progress but did not complete revising possible adjustments to the proposal from March 2020. The RUC would like to have one additional meeting to complete its work.

Cost Increases

Bonnette, Page, and Stone revised the cost estimates for FY22. Bonnette, Page, and Stone looked at the hard costs; the proposal excluded furniture, fixtures, equipment, and contingency funds and professional services. The proposal was generally the same proposal that was brought forward in August 2021. The FY22 proposal cost is 4.7% higher than the FY21 proposal. Trident Group, a project management company, reported that the increase was within reasonable market rate increases for construction in the last year.

Possible Adjustments

The RUC discussed possible adjustments to the plan. One plan that was not pursued as it is not necessary based on the enrollment projections and building capacities was moving the fifth-grade class to the Memorial School. Last year's plan eventually had air conditioning, and this year's plan will include air conditioning. Dr. McGee requested permission from the Board to meet with the RUC one more time.

Five possible reductions in cost.

1. Reduce Canopy Allowance
2. Substitute Less Expensive Under Slab Insulation
3. Utilize Metal Siding instead of ACM
4. Reduce Membrane Roofing by \$1 per square foot
5. Reduce Stage Curtain and Base Equipment

There are four areas that RUC still needs to consider

1. Move Building Sign Allowance to soft Cost Budget
2. Reduce Storefront at Gymnasium
3. Reduce Interior Architectural Woodwork Allowance
4. Eliminate Half of the CW-1 Curtain Walls

Mr. Bressette pointed out that quality would not be compromised by using less expensive materials. Upon completion of this work, the RUC will provide a fuller presentation of their vision for Pelham Memorial School. Dr. McGee agreed that RUC would present their priorities, but the Board would have the final say. Dr. McGee then reviewed the designs of the Memorial School with the School Board. The final numbers need to be back by the October 21 School Board meeting. The next two steps are to agree with the plan, then present the plan to the Budget Committee.

Finalizing the School Board Budget

Business Administrator Deb Mahoney mentioned that she provided a Level Two Requested Budget – Before School Board Budget Cuts. The total for all funds is \$35,937,021.26 and General Funds is \$33,865,841.42.

Ms. Mahoney reviewed the Detention and Lunch Duties Salaries. The salaries are \$7.50 per 30-minute period, and the salaries are part of the Collective Bargaining Agreement. The consensus not to make a reduction.

Ms. Mahoney explained the Daily Substitute Salaries' reasoning, and the consensus was to keep the budget as proposed.

Ms. Mahoney explained the reason for the Instructional Assistant's Salaries. Ms. Mahoney mentioned that the IA's salaries are increasing because the employees are part of PESPA. The salaries are not charged to this line item, but to where the employee works. In FY18, the District expensed \$4,872, and the consensus was to reduce the line item by \$1,000.

Ms. Mahoney stated that the second set of Freshman and Sophomore Vocabulary Workbooks was a typographical error. The second set of Freshman and Sophomore Vocabulary Workbooks should be for Junior and Senior English books. The consensus was not to reduce the line item.

Ms. Mahoney commented that the proposed Travel and Mileage budget was requested because Special Education is required to take students to towns further away. The consensus was to reduce the line item by \$1,000.

Ms. Mahoney stated that she was told that they are not sure what the supply needs are from year to year. Ms. Mahoney noted that PES has a third Councilor. The consensus was not to reduce the line item, but to review the use of supplies.

Ms. Mahoney mentioned that there was a proposal to reduce the School Board Supply line item by \$500. The consensus was to reduce the line item by \$500.

Ms. Mahoney spoke with Ms. Doucette and was informed that the expenses were for ink, paper, and folders. Ms. Doucette believed she should be okay with the \$750 reduction. The consensus was to reduce the line item by \$750.

Ms. Mahoney stated that there was a proposal to level fund the Non-Special Education Legal Fees by \$5,314.50. Dr. McGee mentioned that this is an area where he does not know how much he would need to use the legal fees. The consensus was not to reduce the line item.

Ms. Mahoney noted a proposal to reduce the Replacement Chairs for the PMS Office line item by \$900. The replacement of the office chairs was done in Fiscal Year 2021, and the interim Principal was okay with the reduction. The consensus was to reduce the line item by \$900.

Ms. Mahoney said that there was a proposal to reduce the Travel and Mileage for conferences by \$800. The consensus was to reduce the line item by \$800.

Ms. Mahoney said that there was a proposal to reduce the Calendar Board by \$1,500. Ms. Mead informed Ms. Mahoney that she did not have the time to find an alternative option. Ms. Mead was okay with the \$1,500 line item being reduced. The consensus was to reduce the line item by \$1,000.

Ms. Mahoney said that there was a proposal to reduce the Gasoline/Diesel for District Fuel by \$1,000. Ms. Mahoney mentioned that gas prices are lower than they were two years ago, and was unsure how much the trucks would be needed during the winter. The consensus was to reduce the line item by \$1,000.

Ms. Mahoney commented that there was a proposal to reduce the snowblower line item by \$1,800. The District has two snowblowers at PHS, three at PES, and one at PMS. The consensus was not to reduce the line item by \$1,800.

Mr. Bressette mentioned that he spoke with Dr. McGee and understands that if the District goes through with seal coating the parking lot in FY22, the paving project would be pushed back two to three years. Ms. Mahoney said the line item would remain to allow for the seal coating and allow more time for the paving project.

Ms. Mahoney said that there was a proposal to reduce the Fuel Surcharge Estimate line item by \$10,000. The explanation was that STA could add a surcharge should the fuel costs exceed a certain amount. For the last four years, the District did not receive a surcharge. The consensus was to reduce the line item by \$10,000.

Ms. Mahoney noted that there was a proposal to reduce the CTE Transportation by \$74,270. Dr. McGee mentioned that instead of having two CTE locations (Alvirne and Pinkerton Academy), Pelham would start to use Salem High School. The consensus was to reduce the line item by \$50,000. The reduction will allow for three busses to be used. The point was made that legally the District is not required to provide transportation for PHS students. At the same time, the culture of Pelham has always been to provide transportation.

Ms. Mahoney commented that there was a question about how many teacher laptops would be replaced at PMS. 52 laptops would be replaced at PMS.

Ms. Mahoney said she would provide the Energy Efficiency Contract to anyone who needs a copy.

Ms. Mahoney said the \$10,120 includes the maintenance of the fire and burglar alarm at PHS, monitoring and inspection, wet and dry sprinklers, fire extinguishers, the generator, and pest management application for the kitchen. There is a second contract with a pest management company that regularly comes to do treatments. The breakdown of the three schools are:

1. PES – \$11,921
2. PMS – \$10,500
3. PHS – \$10,120

Ms. Mahoney stated there was a proposal to reduce the Daily Substitute Salaries for a District-Wide Nurse Services line item by \$2,034. Ms. Mahoney said that after some calculations, she believed the Board could reduce the line item. The consensus was to reduce the line item by \$2,034.

Ms. Mahoney mentioned a proposal to reduce the line item for the graduation expenses by \$3,875. The Board discussed the impact of lowering the graduation budget by \$3,875. The consensus was to reduce the line item by \$3,875.

Ms. Mahoney stated there was a proposal to reduce the Medical Enrollment Changes line item by \$15,000. Ms. Mahoney said that this budget is a pool of money used for medical enrollment changes. The budget is level-funded at \$50,000. Ms. Mahoney noted that the \$50,000 line item assists in paying the Calendar Year 2016 and 2017 fines the District received because of ACA. The District has not received the penalties for the 2018 or 2019 Calendar Years. The consensus was to reduce the line item by \$15,000.

Dr. McGee said that he proposed to increase the Market Adjustment Proposal line item by \$36,679. One of the goals of the School Board is the retention of employees. The Board discussed how the three-year approach would work, and which employees would be affected. Mr. Bressette asked if the Board could vote on this, in term of budget purposes, without obligating the District to the specific allocation. Dr. McGee agreed with Mr. Bressette's request. The consensus was to increase the line item by \$36,679.

Dr. McGee said that he proposed to increase the Market Adjustment Proposal line item by \$10,500. The explanation provided was that the increase in salaries would cause the cost of benefits to increase. The consensus was to increase the line item by \$10,500.

Ms. Mahoney noted a proposal to reduce the Online Technology Curriculum line item by \$250. Ms. Mahoney mentioned a duplicate entry, and removing the identical line item would reduce the budget by \$250. The consensus was to reduce the line item by \$250.

Ms. Mahoney said that there was a proposal to reduce the Contracted Repair and Maintenance line item by \$2,178. Ms. Mahoney explained that line item 433 had an amount of \$3,678. The contract allows for the reduction of \$2,178 to bring the amount down to contracted cost. The consensus was to reduce the line item by \$2,178.

Ms. Mahoney said that there was a proposal to reduce the Contracted Services line item by \$123,438. Ms. Mahoney commented that one position is partially District funded and partially Federally funded. The other job is fully District funded. The consensus was to reduce the line item by \$123,438.

Ms. Mahoney said a proposal to reduce the Guaranteed Maximum Rate (GMR) line item by \$137,947 (\$134,977 and \$2,970). The consensus was to reduce the line item by \$137,947.

Ms. Mahoney said that there was a proposal to reduce the Dental line item by \$7,231 (\$7,066 and \$165). The consensus was to reduce the line item by \$7,231.

Ms. Mahoney said that the amount reduced from the budget was \$321,588. The reduced amount equates to a General Fund increase of 3.93%. The total amount of the General Fund is \$33,544,253.26.

1. General Fund:

Ms. Ryan made a motion to approve the proposed General Fund in the amount of \$33,544,253.26. Mr. Bressette seconded the motion. The motion passed unanimously.

2. Nutrition Services Fund:

Ms. Ryan made a motion to approve the proposed Nutrition Services Fund in the amount of \$1,134,298. Mr. Bressette seconded the motion. The motion passed unanimously.

3. Grants Fund:

Ms. Ryan motioned to approve the proposed level funded Grants Fund in the amount of \$705,865. Mr. Bressette seconded the motion. The motion passed unanimously.

4. Special Revenue Fund:

Ms. Ryan made a motion to approve the proposed level funded Special Revenues Fund in the amount of \$52,000. Mr. Bressette seconded the motion. The motion passed unanimously.

The total of all the funds is \$35,436,416.26 and is a 3.84% increase.

Policy Revision:

1. Policy IMBD – High School Credit for 7th and 8th Grade Coursework (First Reading)

Students in 7th or 8th grade may take advanced courses and apply the credit of those courses toward high school graduation, provided the course demonstrates content requirements consistent with related high school courses, and the student achieves satisfactory performance standards that are the same as those of the high school. School Board policies relative to assessment, mastery, and competency shall apply. The high school principal shall approve such course work and credit before enrolling in the class for such credit to be applied toward high school graduation.

2. Policy IHBI – Alternative Learning Plans (First Reading)

To reduce the number of students who do not complete the requirements to graduate from high school and earn a diploma, the Board establishes a program for students' alternative learning plans to obtain a high school diploma or its equivalent. The District, through an Alternative Learning Plan team composed of teachers, administrators, and guidance counselors, are directed to identify students who may be at risk for

dropping out of high school, for developing alternative learning plans consistent with this policy, and for assisting students who are participating in alternative learning plans.

3. Policy IMGGA – Service Animals (Second Reading)

The use of a service animal by a person with a disability will be allowed in or upon District property when the animal is required to perform work or tasks directly related to the individual's disability. Qualified individuals with disabilities and service animal trainers are eligible to use service animals in the School.

4. Policy ACA – Anti-Harassment (Second Reading)

The Pelham School Board expects all employees and members of the school community to conduct themselves appropriately and professionally, with concern, dignity, and respect for their fellow employees and the students. Harassment is a form of employment discrimination that violates Title VII of the Civil Rights Act of 1964, the Age Discrimination in Employment Act of 1967 (ADEA), the Americans with Disabilities Act of 1990, and RSA 354-A.

Mr. Bressette made a motion to approve Policy IMGGA – Service Animals in Schools. Ms. Greenwood seconded the motion. The motion passed unanimously.

Mr. Bressette made a motion to rescind Policy ACA – Anti Harassment. Ms. Greenwood seconded the motion. The motion passed unanimously.

Annual Review of Sealed Non-Public Meeting Minutes

Dr. McGee explained that there is an expectation of the School Board's to periodically review Non-Public Meeting Minutes that were sealed. Dr. McGee commented that four of six Non-Public Meeting Minutes were not sealed, and he wanted to get those minutes published and printed so that the minutes would look similar to the Public Meeting Minutes. Dr. McGee stated that the Board would review the sealed minutes periodically.

1. February 19, 2020 – Non-Public Meeting Minutes (Not Sealed)

Ms. Ryan made a motion to approve the Non-Public Meeting Minutes of February 19, 2020a, and February 19, 2020b. Ms. Greenwood seconded the motion. The motion passed 3-0-1 (Ms. Greenwood Abstained).

2. April 7, June 17, August 5, and September 16, 2020 – Non-Public Meeting Minutes

Ms. Ryan made a motion to approve April 7, 2020, June 17, 2020, August 5, 2020, September 16, 2020, as written. Ms. Greenwood seconded the motion. The motion passed unanimously.

4. Old Business:

Board Member Reports:

1. Mr. Bressette – Mr. Bressette stated that everyone has been doing a great job of recognizing and implementing the safety standards. Mr. Bressette mentioned that he believes fatigue and complacency might have set in and that the School District could use a refresher. Mr. Bressette suggested that Dr. McGee place a reminder about PPE and safety in his weekly correspondence. Ms. Larson agreed with Mr. Bressette and mentioned that cases have been rising in New Hampshire and Massachusetts.

2. Ms. Greenwood – Ms. Larson commented that she met with the Pelham Compensation Model Committee (PCM). The PCM Committee virtually met and discussed having the new clubs meet virtually.

5. Housekeeping:

Adoption of Meeting Minutes:

1. September 16, 2020 - Public Meeting Minutes

Mr. Bressette made a motion to approve the Public School Board Meeting Minutes of September 16. Ms. Ryan seconded the motion. The motion passed unanimously.

2. September 30, 2020 - Public Meeting Minutes

Mr. Bressette made a motion to approve the Public School Board Meeting Minutes of September 30. Ms. Ryan seconded the motion. The motion passed unanimously.

Vendor and Payroll Manifests:

1. AP100720 \$415,850.36

Ms. Ryan made a motion to approve the Vendor and Payroll Manifests, as written. Mr. Bressette seconded the motion. The motion passed unanimously.

Mr. Bressette volunteered to be an electronic signer of the meeting documents.

Correspondence & Information:

1. Monthly Enrollments – As of October 1, 2020:
 - a. PES enrollment was reduced by two students.
 - b. PMS enrollment was reduced by one student.
 - c. PHS enrollment was increased by two students.
 - d. The PSD enrollment was reduced by one student.

Staffing Updates:

Nominations:

1. No Staffing Updates

Future Agenda Planning:

1. No future agenda planning

Future Meetings:

1. 10/21/2020 – 6:30 pm School Board Meeting @ PES Library
2. 11/04/2020 – 6:30 pm School Board Meeting @ PES Library

Enter Non-Public:

1. No Non-Public Session

Adjourn Meeting:

Mr. Bressette made a motion to adjourn the public session at 9:02 pm. Ms. Greenwood seconded the motion. The motion passed unanimously.

Submitted by Matthew Sullivan

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Agenda

PELHAM SCHOOL DISTRICT PAYROLL VOUCHER

Voucher No: 108M

Voucher Date: 10/9/2020

Prepared By: Christine Lavacchia

Generated Date: 10/9/2020

PELHAM SCHOOL DISTRICT is hereby authorized to draw warrants against PELHAM SCHOOL DISTRICT funds for the sum of \$3,088.87 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end).

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

ERIC MCGEE SUPERINTENDENT OF SCHOOLS

MEGAN LARSON SCHOOL BOARD CHAIR

DEBORAH B. RYAN SCHOOL BOARD VICE CHAIR

G. DAVID WILKERSON SCHOOL BOARD

TROY BRESSETTE SCHOOL BOARD

DARLENE GREENWOOD SCHOOL BOARD

PELHAM SCHOOL DISTRICT

PATRICIA MURPHY, TREASURER

	AMOUNT
DIRECT DEPOSIT	<u>\$0.00</u>
CHECKS	<u>\$0.00</u>
MANUAL	<u>\$2,340.35</u>
VOID	<u>\$0.00</u>
FEDERAL TAXES	<u>\$748.52</u>
MASS TAXES	<u>\$0.00</u>
TOTAL:	<u>\$3,088.87</u>

SUNGARD K-12 EDUCATION
DATE: 10/09/2020
TIME: 10:13:43

PELHAM SCHOOL DISTRICT - SAU 28
CHECK REGISTER(CONCISE)

PAGE NUMBER: 1
PAYREP83

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MANUAL CHECKS

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DATE: 10/09/2020

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PAYRUN TOTAL					
CHECK: 2	.00	2,340.35			
TOTAL CHECKS: 2	.00	2,340.35			

DMahoney 10/9/20

TAXPAYER NAME: PELHAM SCHOOL DISTRICT

TIN: xxxxx0676

Deposit Confirmation

Your payment has been accepted.

Payment Successful

An EFT Acknowledgement Number has been provided for this payment. Please keep this number for your records.

REMINDER: REMEMBER TO FILE ALL RETURNS WHEN DUE!

EFT ACKNOWLEDGEMENT NUMBER:	270068704719043
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PLEASE NOTE

Any amounts represented in the subcategories of Social Security, Medicare, and Income Tax Withholding are for informational purposes only.

Payment Information	Entered Data
Taxpayer EIN	xxxxx0676
Tax Form	941 Employers Federal Tax
Tax Type	Federal Tax Deposit
Tax Period	Q4/2020
Payment Amount	\$748.52
Settlement Date	10/13/2020
Subcategories:	
1 Social Security	\$365.88
2 Medicare	\$85.56
3 Tax Withholding	\$297.08
Account Number	xxxxxx6612
Account Type	CHECKING
Routing Number	011401533
Bank Name	CITIZENS BANK NA

Return to
Agenda

PELHAM SCHOOL DISTRICT PAYROLL VOUCHER

Voucher No: 109

Voucher Date: 10/15/2020

Prepared By: Kristen Operach

Generated Date: 10/14/2020

PELHAM SCHOOL DISTRICT is hereby authorized to draw warrants against PELHAM SCHOOL DISTRICT funds for the sum of \$571,512.86 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end).

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

ERIC MCGEE SUPERINTENDENT OF SCHOOLS

MEGAN LARSON SCHOOL BOARD CHAIR

DEBORAH B. RYAN SCHOOL BOARD VICE CHAIR

G. DAVID WILKERSON SCHOOL BOARD

TROY BRESSETTE SCHOOL BOARD

DARLENE GREENWOOD SCHOOL BOARD

PELHAM SCHOOL DISTRICT

PATRICIA MURPHY, TREASURER

	AMOUNT
DIRECT DEPOSIT	<u>\$415,157.90</u>
CHECKS	<u>\$17,375.79</u>
MANUAL	<u>\$277.05</u>
VOID	<u>-\$791.40</u>
FEDERAL TAXES	<u>\$137,056.99</u>
MASS TAXES	<u>\$2,436.53</u>
TOTAL:	<u>\$571,512.86</u>

SUNGARD K-12 EDUCATION
 DATE: 10/13/2020
 TIME: 15:11:28

PELHAM SCHOOL DISTRICT - SAU 28
 CHECK REGISTER
 PAY RUN 109 FY21-10/15/2020

PAGE NUMBER: 1
 MODULE NUM: PAYCHK33
 PAY PERIOD END 10/08/2020
 CHECK DATE 10/15/2020

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506030	1322	HUNT, KIM R	.00	415.57
506031	1864	SULLIVAN, MATTHEW J	.00	258.49
506032	1909	VIGEANT, FALLON S	.00	138.52
506033	193	WEINER, TREACY A	.00	79.31
506034	1798	DESMARAIS, ASHLEY R	.00	813.78
506035	1385	GAMBLE, TRACY A	.00	1,781.64
506036	1446	GOLDSACK, SARAH C	.00	1,793.27
506037	1120	RYAN, KELLEY A	.00	985.68
506038	1719	TOCCO, VALERIE A	.00	1,020.37
506039	1906	TRAVERSY, LILIANA M	.00	854.61
506040	1397	GLOOR, SCOTT R	.00	1,489.73
506041	545	LOCKE, CASEY	.00	1,484.61
506042	1591	NESKEY, STEPHEN J	.00	1,024.27
506043	481	ROGERS, LAURA	.00	938.55
506044	326	CARIGNAN, KELLY M	.00	798.88
506045	12	CORREA, KEVIN	.00	1,485.35
506046	1852	JONCAS, KAILLEE B	.00	814.26
506047	279	STEPHEN, RONALD R	.00	1,170.97
V150651	1580	BRESSETTE, MEG E	601.66	.00
V150652	1853	FOX, ALISA M	252.05	.00
V150653	1398	IVANYI, ERZSEBET	791.40	.00
V150654	1903	MASCIA, KATHERINE A	450.20	.00
V150655	1858	MCFARLAND, SYLVIE S	657.99	.00
V150656	960	OBEN-GUVEN, TACISER	230.76	.00
V150657	1656	PELLETIER, KRISTINE A	34.63	.00
V150658	474	PROVENCHER, MIRIAM B	1,499.22	.00
V150659	1486	SWIATLOWSKI, GUY	525.24	.00
V150660	1319	TARIS, JENNIFER A	69.26	.00
V150661	1599	TAYLOR-WIGGINS, ELIZABETH J	188.64	.00
V150662	1796	TETREALT, CHRISTINA G	138.52	.00
V150663	379	ANDREWS, CHERYL A	1,497.24	.00
V150664	1762	BAKER, JEAN K	.00	.00
V150665	1690	BASINAS, KELLY A	4.02	.00
V150666	1356	BENOIT, KELSEY	1,272.99	.00
V150667	512	BIANCHI, SUSAN J	1,375.85	.00
V150668	1899	BLAIR, LAURA J	404.54	.00
V150669	720	BODENRADER, JENNIFER T	1,846.64	.00
V150670	317	BOLDUC, ANTHONY J	1,650.74	.00
V150671	30	BOURQUE, DEBORAH M	1,804.54	.00
V150672	1816	BUTLER, COLTON M	1,200.93	.00
V150673	977	BYRNE, ELIZABETH REINHARDT	1,257.07	.00
V150674	1810	CORREDOR, MARY M	1,938.27	.00
V150675	1250	COSTA, BRIANA L	1,318.16	.00
V150676	900	COSTA, CHRISTINE	978.33	.00
V150677	538	COVART, NICOLE	2,195.65	.00
V150678	623	CUMMINGS, REBECCA R	1,586.51	.00
V150679	411	DAILEY, DONNA L	1,178.51	.00
V150680	1824	DAMOUR, SARAH A	1,340.29	.00
V150681	1882	DAY, STEFANI A	1,318.63	.00
V150682	1895	DEMATTIA, CHEYANNE S	1,237.32	.00
V150683	1732	DESMARAIS, NICOLE E	881.69	.00
V150684	1750	DEVITA, MEGHAN E	1,398.40	.00
V150685	1057	DROUIN, KRISTEN ROSE	1,431.16	.00
V150686	593	DUTIL, CARRIE ELIZABETH	1,411.62	.00
V150687	604	EDWARDS, LORI	876.92	.00

SUNGARD K-12 EDUCATION
DATE: 10/13/2020
TIME: 15:11:28

PELHAM SCHOOL DISTRICT - SAU 28
CHECK REGISTER
PAY RUN 109 FY21-10/15/2020

PAGE NUMBER: 2
MODULE NUM: PAYCHK33
PAY PERIOD END 10/08/2020
CHECK DATE 10/15/2020

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V150690	1556	FERRAGAMO-LEMMO, GINA M	1,038.04	.00
V150691	556	FISHER, JENNIFER	844.56	.00
V150692	138	FLAHERTY, TRACI L	1,715.98	.00
V150693	334	FRANK, PAMELA J	840.33	.00
V150694	763	GALLAGHER, KIERA M	1,436.81	.00
V150695	314	GETTY, DEBRA J	859.40	.00
V150696	1560	GIBBONS, JENNIFER L	1,136.43	.00
V150697	1781	GILMORE, EDWARD J	1,022.65	.00
V150698	1479	GLUCK, JESSICA D	564.44	.00
V150699	1749	GORDON, STACY M	860.48	.00
V150700	145	HANSEN, VICTORIA L	1,167.83	.00
V150701	432	HARDEN, SUSAN M	1,881.84	.00
V150702	1269	HARRIS, JOSEPH K	1,353.36	.00
V150703	1900	HARVEY, DEBORA M	1,401.62	.00
V150704	590	HASKINS, NANCY E	814.92	.00
V150705	893	HENDERSON, WENDY	1,107.98	.00
V150706	1052	HICKEY, JANET	701.59	.00
V150707	1722	HIGGINS, ELAINA M	1,338.13	.00
V150708	435	HOBBS, BRENDA M	694.16	.00
V150709	1305	HOFFMAN, BRENDAN W	2,848.20	.00
V150710	1106	HUSSEY, TRACY A	1,290.10	.00
V150711	1889	INFANTE, STEPHANIE R	1,339.83	.00
V150712	1776	JACK, MORGAINA R	1,163.96	.00
V150713	1088	JOHNSTON, JENNIFER	650.35	.00
V150714	161	JONES, JODI J	718.47	.00
V150715	1271	KALINOWSKI, EILEEN M	781.05	.00
V150716	543	KEARNEY, KIM	1,613.44	.00
V150717	1841	KEMP, ANGELA T	726.67	.00
V150718	288	KIRANE, KIMBERLY A	1,532.49	.00
V150719	1477	KNIGHT, ELIZABETH F	480.22	.00
V150720	926	KOBRENSKI, KRISTIN P	882.67	.00
V150721	447	KUBIT, LINDA C	1,214.33	.00
V150722	1328	KWIATKOWSKI, KAREN T	681.15	.00
V150723	256	LABONTE, KELLY L	2,328.77	.00
V150724	1811	LAFORTUNE, MATTHEW J	850.70	.00
V150725	1747	LAWTON, DAVID A	1,256.37	.00
V150726	1165	LEE, JILLIAN M	1,500.30	.00
V150727	1815	LEONARD, LAURA A	1,210.19	.00
V150728	1786	LIAKOS, DAVID A	359.19	.00
V150729	251	LOMBARDO, KATHLEEN M	1,545.09	.00
V150730	319	LONGDEN, JODI L	1,596.45	.00
V150731	1340	LYNDE, DIANNE C	1,561.60	.00
V150732	1705	MACKINNON, NICOLE M	177.75	.00
V150733	1298	MADDEN, JAQUELINE	336.69	.00
V150734	1748	MADEIROS, ELAINE M	979.09	.00
V150735	542	MAGUIRE, KATE E	1,592.56	.00
V150736	457	MANSFIELD, PAMELA M	1,793.19	.00
V150737	117	MASIELLO, KELLY A	1,678.92	.00
V150738	1846	MATTHEWS, NICHOLE C	558.21	.00
V150739	1907	MAVROFRIDES, MELISSA S	1,029.65	.00
V150740	991	MAY, PATRICIA A	826.38	.00
V150741	563	MCCARTY, VALERIE	762.75	.00
V150742	1759	MCCAULEY, ROBERT K	798.16	.00
V150743	555	MCDEVITT COTE, STEFENIE	834.74	.00

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CHECK NO	EMPLOYEE NUMBER	-----EMPLOYEE-----	DEPOSIT AMOUNT	CHECK AMOUNT
V150744	1902	MCNIFF, SARA J	551.46	.00
V150745	1785	MENDOZA, MELISSA A	437.13	.00
V150746	114	MERRILL, LEE ANN	1,462.12	.00
V150747	1044	MILNER, KRISTINE	1,830.14	.00
V150748	1546	MILSOP, SHANNON M	1,387.65	.00
V150749	63	MORAN, NANCY T	622.47	.00
V150750	904	MORRISON, KATHRYN M	1,546.19	.00
V150751	1648	MULLEN, KATHLEEN A	316.52	.00
V150752	112	MURPHY, ELIZABETH J	1,822.39	.00
V150753	1768	NOLAND, RACHEL	488.59	.00
V150754	828	NOTTEBART, MARY T	835.28	.00
V150755	1554	PALINGO, LINDA R	401.88	.00
V150756	1883	PARKHURST, TRACY J	1,479.89	.00
V150757	1894	PELLETIER, ASHLEY S	863.94	.00
V150758	39	PENDERGAST, JENNIFER A	1,503.29	.00
V150759	985	PHILCRANTZ, BETH A	1,588.59	.00
V150760	1884	PIKE, NICHOLE	2,169.14	.00
V150761	1603	PILATO, DANIELLE L	900.76	.00
V150762	1896	PORTALLA, ANGELA J	1,173.93	.00
V150763	1813	PROUTY, SHANNON L	1,210.00	.00
V150764	1201	RAMBEAU, KELLY A	2,076.21	.00
V150765	1659	RIDLON, MICHAEL D	587.92	.00
V150766	118	ROBERSON, NICOLE M	1,558.18	.00
V150767	1582	ROCK, KATE LINDSAY	1,602.72	.00
V150768	1745	ROSA, THERESA M	804.38	.00
V150769	1252	ROSSI, AMY	1,386.46	.00
V150770	1881	SAWYERS, MARIE K	1,426.02	.00
V150771	1886	SHARP, EMILY G	1,214.41	.00
V150772	1826	SHIELDS, JANE A	1,380.14	.00
V150773	1549	SIMMONS, ALEXA J	1,323.71	.00
V150774	494	SPRACKLIN, LINDA J	668.74	.00
V150775	84	STRUTH, KERRY A	2,220.69	.00
V150776	1639	SULLIVAN, MEGHAN K	1,294.60	.00
V150777	1873	TEMPLE, LISA ANN	1,565.67	.00
V150778	1653	TODD, PATRICIA A	419.73	.00
V150779	87	TSELIOS, PETER D	1,609.70	.00
V150780	1097	VAN AUKEN, BRUCE	1,049.74	.00
V150781	1030	VAN VRANKEN, JESSICA	2,562.84	.00
V150782	1837	WALES, AMY A	1,264.67	.00
V150783	77	WEIGLER, ERIN E	1,600.67	.00
V150784	506	WEIGLER, LAURA J	1,234.46	.00
V150785	1621	WEIR, NICOLE S	1,233.55	.00
V150786	1774	WESTHAVER-TOSTO, JULIE	356.56	.00
V150787	1898	ZANDIEH, ANNETTE T	1,823.85	.00
V150788	306	ZIDEK, JILL E	1,958.39	.00
V150789	1538	AGOSTINO, DAWN M	603.08	.00
V150790	381	BABAIAN, THOMAS C	1,724.33	.00
V150791	134	BAILLY-BURTON, PAULA B	1,832.24	.00
V150792	1806	BARRIERE, ADAM J	2,387.87	.00
V150793	1891	BERGSTEDT, JOEL E	1,716.09	.00
V150794	835	BLAIR, MATTHEW J	1,432.76	.00
V150795	669	BRAY, CYNTHIA	839.12	.00
V150796	1651	BRUNELLE, CYNTHIA S	1,261.82	.00
V150797	1737	BUCHNER, DANIEL F	1,855.96	.00
V150798	395	BYRNE, KATHRENE M	1,786.59	.00
V150799	1186	CARMODY, KAITLIN M	2,724.30	.00

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CHECK NO	EMPLOYEE NUMBER	-----EMPLOYEE-----	DEPOSIT AMOUNT	CHECK AMOUNT
V150800	1390	CATAURO, JULIE A	1,268.53	.00
V150801	1303	CHARBONNEAU, STEPHEN	1,397.13	.00
V150802	1547	CHATEL, CATHY F	479.48	.00
V150803	1551	CHURCHILL, KAREN A	1,257.13	.00
V150804	1029	CLARK, RYAN	1,413.36	.00
V150805	1790	COTE, MONICA M	608.11	.00
V150806	1386	CURRAN, STACEY R	601.94	.00
V150807	1589	CURTIN, CHRISTOPHER B	1,849.70	.00
V150808	1623	DAVIS, KATHERINE R	1,294.00	.00
V150809	652	DAVITT, AMANDA	2,001.89	.00
V150810	1245	DAY, KRISTA	1,402.37	.00
V150811	1628	DETELLIS, NORA L M	1,595.83	.00
V150812	1814	DEXTER, KIMBERLY R	1,520.06	.00
V150813	413	DORVAL, WENDY S	2,020.77	.00
V150814	1872	DOWDLE, BELINDA D	907.27	.00
V150815	1783	ENGLISH, AMELIA R	768.84	.00
V150816	1901	FAZIOLI, PHILIP T	1,394.81	.00
V150817	1457	FOURNIER, MONIQUE J	1,428.65	.00
V150818	1206	FOWLER, ANNE M	2,159.75	.00
V150819	419	FOX, LINDA E	.00	.00
V150820	56	FRENCH, ELAINE M	1,714.73	.00
V150821	1892	FROST, GRETA-ANNE L	1,456.52	.00
V150822	1291	GARCIA, ARLANNA	1,108.05	.00
V150823	424	GILCREAST, DAVID W	1,393.43	.00
V150824	153	GOUPIL, SHARON A	687.53	.00
V150825	1495	GRIFFIN, PAUL D	871.64	.00
V150826	1650	HANNON, BRANDON T	1,466.08	.00
V150827	1856	HASYCHAK, LARA P	2,093.32	.00
V150828	1695	HENDERSON, ERIN P	1,363.13	.00
V150829	1730	HILDRETH, ANGELA M	1,303.07	.00
V150830	585	HOLDEN, JANET	2,291.77	.00
V150831	1754	HORNE III, WILBERT L	599.21	.00
V150832	70	IVAS, AMY M	780.67	.00
V150833	941	JARVIS, DEBORAH L	1,544.36	.00
V150834	1869	JIANG-DEMETRION, DARLENE E	1,751.68	.00
V150835	1818	JOHNSON, ARTHUR S	1,755.34	.00
V150836	1716	JONES, DANIEL F	1,224.74	.00
V150837	788	KORAVOS, BETH	799.55	.00
V150838	449	KRESS, HEATHER LAGASSE	1,986.50	.00
V150839	446	KRESS, TODD W	2,281.29	.00
V150840	1678	KRUMLAUF, SHANNON	1,091.30	.00
V150841	1045	KUBIT, KIMBERLY	1,097.20	.00
V150842	1736	KUDALIS, TAYLOR J	871.96	.00
V150843	103	LADUKE-SANCHIS, SUSANNE M	793.53	.00
V150844	549	LALIBERTE, ALLISON	1,769.65	.00
V150845	451	LANTHIER, STEPHEN P	1,174.93	.00
V150846	1739	LEONDIRES, DEBORAH K	1,233.26	.00
V150847	1633	LIMERICK, THOMAS F	1,468.33	.00
V150848	1829	LUDMAN, JACQUES J	1,741.48	.00
V150849	227	LYON, SANDRA F	1,887.00	.00
V150850	1897	MACDONALD, MARK S	1,821.13	.00
V150851	1724	MAKARA, JESSICA	1,363.52	.00
V150852	1663	MARTELLO, CONCETTA	306.23	.00
V150853	530	MARTIN, LORRIE A	938.55	.00
V150854	1634	MARTINS, KALEIGH F	1,281.90	.00
V150855	1445	MASIELLO, ZACHARY B	888.29	.00

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V150856	1731	MASSAHOS, LISA A	863.77	.00
V150857	1702	MEAD, DAWN M	2,782.85	.00
V150858	702	MICHAUD, SUZANNE	1,208.86	.00
V150859	575	MILLER, ALAN	2,410.81	.00
V150860	1461	MORGAN, RICKARD J	1,104.46	.00
V150861	1466	MURPHY, AMBER L	1,261.01	.00
V150862	1905	NESKEY, KAREN R	835.35	.00
V150863	1877	NOLIN, AUDRA J	1,380.08	.00
V150864	1735	PADHYE, NISHA V	1,765.01	.00
V150865	1450	PARENT, JESSICA L	1,403.11	.00
V150866	1857	PASQUAROSA, JUSTIN S	943.12	.00
V150867	126	PHILLIPS, SARA JEAN	1,482.67	.00
V150868	1842	PHINNEY, HELEN M	777.68	.00
V150869	1769	POLTACK, GARRETT T	1,488.71	.00
V150870	1876	POMERLEAU, MARIELLE M	1,278.45	.00
V150871	257	REGAN, MATTHEW GARY	1,457.22	.00
V150872	1624	ROBINSON, SHAWNI R	1,586.34	.00
V150873	1875	ROGERS, DAVID K	1,532.24	.00
V150874	1664	ROSSE, LEIGH ANN	1,251.16	.00
V150875	14	SAWYER, MARYANN	778.13	.00
V150876	567	SCANLON, IRENE	822.60	.00
V150877	568	SCANZANI, LOUISE	595.73	.00
V150878	1583	SHUMWAY, RYAN MITCHELL	1,262.14	.00
V150879	1324	SPAULDING, LAURA A	1,384.03	.00
V150880	1733	TANDY, DIANE L	2,219.47	.00
V150881	1904	THERRIEN, GARY D	1,126.86	.00
V150882	309	TOBIN, JEFFREY	1,655.37	.00
V150883	55	TORRISI, DAVID P	1,457.11	.00
V150884	548	WAGNER, JEANNA	2,216.77	.00
V150885	1752	WATERS, PETER C	1,372.65	.00
V150886	1760	WHITMAN JR, GEORGE F	732.67	.00
V150887	508	WILKINS JR, RAYMOND T	1,523.35	.00
V150888	1741	WILSON, RYAN J	1,210.19	.00
V150889	7	ZEMETRES, ELIZABETH C	1,498.61	.00
V150890	1772	ALBERT, ASHLEY H	2,082.75	.00
V150891	1625	ARCHAMBAULT, ABBEY L	1,267.10	.00
V150892	1832	AYOTTE, KENNETH D	1,168.92	.00
V150893	157	BARRIOS, SARAH E	745.08	.00
V150894	605	BEAUCHESNE, WILLIAM P	1,701.76	.00
V150895	1427	BEINEKE, HEIDI L	2,131.54	.00
V150896	1378	BELIVEAU, EILEEN M	1,851.65	.00
V150897	534	BRANCO, AMY L	1,662.31	.00
V150898	1890	BROWN, EMMA S	1,239.52	.00
V150899	312	BRYANT, JAMIE R	1,747.06	.00
V150900	1887	CAPISTRAN, KATE H	1,479.30	.00
V150901	127	CARROLL, SHANNON E	907.00	.00
V150902	650	CARSON, DEBORAH J	1,720.45	.00
V150903	42	CARTEN, KARENA S	1,895.58	.00
V150904	399	CARTIER, KATHLEEN G	2,022.04	.00
V150905	27	CASAVANT, DIANE T	765.24	.00
V150906	163	COUTU, RANDY R	1,720.85	.00
V150907	1879	CUNHA, KELLY R	1,394.91	.00
V150908	1474	CURFMAN, CHARLES L	1,484.58	.00
V150909	1744	DELUCIA, MEGAN C	1,534.04	.00
V150910	1388	DONOVAN, JENNIFER J	565.43	.00
V150911	1878	DUVAL BUELL, MELANIE B	215.05	.00

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V150912	215	ERNST, CATHLEEN A	931.08	.00
V150913	1728	FAVOR, BRYANNA L	1,159.88	.00
V150914	1740	FORTIER, LISE M	421.92	.00
V150915	110	GERVAIS, KELLEY A	710.45	.00
V150916	148	GRIFFIN, ANGELA M	858.78	.00
V150917	1214	GROVER, JENNIFER	1,482.62	.00
V150918	1339	HATZIMANOLIS, CRYSTAL A	1,231.65	.00
V150919	1383	HATZIMANOLIS, HARALAMBOS N	1,331.81	.00
V150920	45	JEAN, KELLY A	502.77	.00
V150921	1494	JONES, STEPHANIE L	467.03	.00
V150922	1460	KAVARNOS, JAMES M	1,597.57	.00
V150923	1812	KELLY, EILEEN B	1,168.91	.00
V150924	445	KIVIKOSKI, JEAN M	1,066.72	.00
V150925	450	LAMONTAGNE, PATRICIA A	1,560.75	.00
V150926	1402	LEE, TARYN G	1,366.17	.00
V150927	1721	LEWIS, KEITH L	1,802.66	.00
V150928	1237	LORENTZEN, CHRISTOPHER	993.76	.00
V150929	454	LOVETT, BARBARA ANN	2,299.97	.00
V150930	1712	MACKEY, KATRINA A	2,514.00	.00
V150931	1225	MADDEN, DOROTHY	2,135.53	.00
V150932	1164	MAGHAKIAN, STACY L	2,580.80	.00
V150933	1870	MAZZONE, CHRISTOPHER M	3,114.24	.00
V150934	1729	MCCUNE, ERIN K	1,426.07	.00
V150935	1638	MILLER, ALLISON A	1,251.73	.00
V150936	1533	MOORE, SANDRA A	2,121.44	.00
V150937	1820	MORRISON, JOANNE M	1,357.35	.00
V150938	1228	NELSON, ANN-MARIE	1,655.52	.00
V150939	523	NUGENT, JENNIFER M	1,719.60	.00
V150940	1831	PEREZ, ANDRES	1,192.84	.00
V150941	1694	PRAETZ, DANIEL J	1,058.21	.00
V150942	1265	PRATT, JASON	1,712.85	.00
V150943	1612	RALLS, KATIE E	1,157.07	.00
V150944	1880	RENAUD, EMILY C	1,930.24	.00
V150945	1871	ROUSE, SUSAN P	1,160.51	.00
V150946	1309	SAUNDERS, ELISA L	1,191.36	.00
V150947	1532	SCANIO, MEGAN C	1,232.43	.00
V150948	491	SHANTELER, JUDITH L	1,708.68	.00
V150949	1817	SMITH, ASHLEY S	1,785.87	.00
V150950	1203	STEVENS, LISA A	1,665.16	.00
V150951	133	TAYLOR, LAURA J	1,053.68	.00
V150952	91	TESSIER, KELLY A	1,533.54	.00
V150953	1698	VALENTINO-CROWLEY, ALANNAH	825.97	.00
V150954	96	VANTI, LINDA R	915.68	.00
V150955	1823	WITHEE, AUDREY A	1,470.32	.00
V150956	1885	WRATH, JENNIFER E	1,819.37	.00
V150957	1809	COLAMETA, BRENDA R	2,457.46	.00
V150958	1431	COTE, JOAN	2,323.71	.00
V150959	1294	DOUCETTE, JOYCE P	1,745.30	.00
V150960	1440	LAVACCHIA, CHRISTINE R	1,422.15	.00
V150961	53	LESSARD, KIMBERLY G	2,689.84	.00
V150962	1293	MAHONEY, DEBORAH A	2,519.23	.00
V150963	1609	MARANDOS, SARAH E	2,799.62	.00
V150964	1362	MAZZARIELLO, ERIN M	1,119.25	.00
V150965	1866	MCGEE, ERIC S	3,862.99	.00
V150966	1855	MCKENNA, MATTHEW W	1,297.94	.00
V150967	1795	OPERACH, KRISTEN L	1,115.51	.00

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CHECK NO	EMPLOYEE NUMBER	-----EMPLOYEE-----	DEPOSIT AMOUNT	CHECK AMOUNT
V150968	1361	RODRIGUE, KRISTEN A	1,155.07	.00
TOTAL		337 CHECKS ISSUED	415,157.90	17,375.79

D. Mahoney
10/13/20

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SELECTION CRITERIA: checkhis.pay_run='109' and checkhis.iss_date='20201015 00:00:00.000'
MANUAL CHECKS

PAYRUN: 109
DATE: 10/15/2020

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506048	.00	277.05	MANUAL	IVANYI, ERZSEBET	1398
PAYRUN TOTAL					
CHECK: 1	.00	277.05			
TOTAL CHECKS: 1	.00	277.05			

DMahmey
10/14/20

*Paid at long term sub rate instead
of daily sub rate. Reversed &
issued manual check.
Ko.*

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SELECTION CRITERIA: checkhis.pay_run='109' and checkhis.iss_date='20201015 00:00:00.000'
VOID CHECKS

PAYRUN: 109
DATE: 10/15/2020

CHECK NUMBER	DEPOSIT AMOUNT	CHECK AMOUNT	MAN/VOID	-----EMPLOYEE-----	ID NUMBER
V150653	791.40	.00	VOID	IVANYI, ERZSEBET	1398
V150653	-791.40	.00	VOID	IVANYI, ERZSEBET	1398
PAYRUN TOTAL					
CHECK: 1	.00	.00			
TOTAL CHECKS: 1	.00	.00			

TAXPAYER NAME: PELHAM SCHOOL DISTRICT

TIN: xxxxx0676

Deposit Confirmation

Your payment has been accepted.

Payment Successful

An EFT Acknowledgement Number has been provided for this payment. Please keep this number for your records.

REMINDER: REMEMBER TO FILE ALL RETURNS WHEN DUE!

EFT ACKNOWLEDGEMENT NUMBER:	270069043326058
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PLEASE NOTE

Any amounts represented in the subcategories of Social Security, Medicare, and Income Tax Withholding are for informational purposes only.

Payment Information	Entered Data
Taxpayer EIN	xxxxx0676
Tax Form	941 Employers Federal Tax
Tax Type	Federal Tax Deposit
Tax Period	Q4/2020
Payment Amount	\$137,056.99
Settlement Date	10/16/2020
Subcategories:	
1 Social Security	\$71,290.62
2 Medicare	\$16,673.10
3 Tax Withholding	\$49,093.27
Account Number	xxxxxx6612
Account Type	CHECKING
Routing Number	011401533
Bank Name	CITIZENS BANK NA

Enter Information

Complete

Payment - Confirmation

Confirmation Number: 0-944-967-232
Submitted Date and Time: 10/13/2020 3:44:59 PM

Taxpayer Name: PELHAM SCHOOL DISTRICT
Account ID: WTH-10997662-002

Please review the submission information below for your payment made to the Department of Revenue. You may want to print a copy for your records.

You have scheduled your payment to be debited from your bank account on 10/16/2020. You can delete your pending scheduled payment until 4:00pm on 10/15/2020.

Paid For: PELHAM SCHOOL DISTRICT
Account Type: WTH-10997662-002
Paid From: CITIZENS BANK NA ****6612
Payment Amount: \$2,436.53
Filing Period: 31-Dec-2020
Payment Effective Date: 16-Oct-2020

Please note payments can take 2-3 business days from the *Payment Effective Date* to be debited from your bank account. It is your responsibility to review your bank statement to confirm the transaction was completed.

View Your Submission

You can view details about your submission any time by logging into your MassTaxConnect account and selecting the **Submissions** tab. Submissions in a status of *Submitted* can be viewed and deleted by clicking the corresponding hyperlinks. Depending on the submission type, you may also have an *Edit* hyperlink which allows you to make changes to the submissions.

Contact Us

If you need further assistance, please contact the Department of Revenue at (617) 887-6367 or toll-free in Massachusetts at (800) 392-6089. Business hours are 8:30AM to 4:30PM Monday - Friday.

OK

Print Confirmation

Return to
Agenda

PELHAM SCHOOL DISTRICT VOUCHER

Voucher No: PAY109P

Voucher Date: 10/15/2020

Prepared By: Joyce Doucette

Printed: 10/21/2020

PELHAM SCHOOL DISTRICT is hereby authorized to draw warrants against PELHAM SCHOOL DISTRICT funds for the sum of **\$12,896.37** on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end).

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

ERIC MCGEE SUPERINTENDENT OF SCHOOLS

TROY BRESSETTE SCHOOL BOARD

DARLENE GREENWOOD SCHOOL BOARD

MEGAN LARSON SCHOOL BOARD CHAIR

DEBORAH B. RYAN SCHOOL BOARD VICE CHAIR

G. DAVID WILKERSON SCHOOL BOARD

PELHAM SCHOOL DISTRICT

PATRICIA MURPHY, TREASURER

FUND	DESCRIPTION	AMOUNT
10	GENERAL FUND/CHECKS	\$240.00
10	GENERAL FUND/EFT	\$12,656.37

TOTAL: \$12,896.37

POWERSCHOOL LLC
DATE: 10/14/2020
TIME: 09:45:29

PELHAM SCHOOL DISTRICT - SAU 28
CHECK REGISTER

PAGE NUMBER: 1
VENCHK11
ACCOUNTING PERIOD: 4/21

FUND - 10 - GENERAL FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
50531	A1010	10/15/20	3913 ASPIRE FINANCIAL SERV. -	L4730	DED:6218 ASPIRE	240.00
TOTAL FUND						240.00
TOTAL REPORT						240.00

POWERSCHOOL LLC
 DATE: 10/14/2020
 TIME: 09:52:40

PELHAM SCHOOL DISTRICT - SAU 28
 VOUCHER REGISTER

PAGE NUMBER: 1
 VENCHK11
 ACCOUNTING PERIOD: 4/21

FUND - 10 - GENERAL FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
V50532	A1010	10/15/20	7	EQUITABLE EQUI-VEST	L4730 DED:6000 AXA EQUIT	3,454.59
V50532	A1010	10/15/20	7	EQUITABLE EQUI-VEST	L4730 DED:6001 AXA EQUIT	281.45
V50532	A1010	10/15/20	7	EQUITABLE EQUI-VEST	L4730 DED:6200 AXA EQUIT	400.00
TOTAL VOUCHER						4,136.04
V50533	A1010	10/15/20	8	FIDELITY-PLAN51251	L4730 DED:6002 FIDELITY	3,330.00
V50533	A1010	10/15/20	8	FIDELITY-PLAN51251	L4730 DED:6003 FIDELITY	1,576.61
V50533	A1010	10/15/20	8	FIDELITY-PLAN51251	L4730 DED:6202 FIDELITY	1,338.78
TOTAL VOUCHER						6,245.39
V50534	A1010	10/15/20	6	HORACE MANN LIFE	L4730 DED:6006 HMANN	860.00
V50534	A1010	10/15/20	6	HORACE MANN LIFE	L4730 DED:6206 HMANN	200.00
TOTAL VOUCHER						1,060.00
V50535	A1010	10/15/20	863	PELHAM ED. SUPPORT PERSON	L4830 DED:7201 PESPA DUES	769.94
V50536	A1010	10/15/20	4903	PENSERV PLAN SERVICES, IN	L4730 DED:6004 PENSERV	50.00
V50537	A1010	10/15/20	2764	SECURITY BENEFIT CORPORAT	L4730 DED:6012 SECBENEFIT	25.00
V50537	A1010	10/15/20	2764	SECURITY BENEFIT CORPORAT	L4730 DED:6212 SECBENEFIT	240.00
TOTAL VOUCHER						265.00
V50538	A1010	10/15/20	12	VARIABLE ANNUITY LIFE INS	L4730 DED:6214 VALIC	130.00
TOTAL FUND						12,656.37
TOTAL REPORT						12,656.37

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 Agenda

PELHAM SCHOOL DISTRICT VOUCHER

Voucher No: AP102120

Voucher Date: 10/21/2020

Prepared By: Joyce Doucette

Generated Date: 10/20/2020

PELHAM SCHOOL DISTRICT is hereby authorized to draw warrants against PELHAM SCHOOL DISTRICT funds for the sum of \$288,592.46 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end).

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

ERIC MCGEE SUPERINTENDENT OF SCHOOLS

MEGAN LARSON SCHOOL BOARD CHAIR

DEBORAH B. RYAN SCHOOL BOARD VICE CHAIR

G. DAVID WILKERSON SCHOOL BOARD

TROY BRESSETTE SCHOOL BOARD

DARLENE GREENWOOD SCHOOL BOARD

PELHAM SCHOOL DISTRICT

PATRICIA MURPHY, TREASURER

FUND	DESCRIPTION	AMOUNT
10	GENERAL FUND	<u>\$174,602.73</u>
21	FOOD SERVICE FUND	<u>\$2,597.16</u>
22	GRANTS FUND	<u>\$282.08</u>
25	OTHER SPECIAL FUND	<u>\$0.00</u>
10	EFT -GENERAL FUND	<u>\$91,671.81</u>
21	EFT -FOOD SERVICE FUND	<u>\$15,448.68</u>
22	EFT -GRANTS FUND	<u>\$3,990.00</u>
25	EFT -OTHER SPECIAL FUND	<u>\$0.00</u>
	TOTAL:	<u><u>\$288,592.46</u></u>

POWERSCHOOL LLC
 DATE: 10/20/2020
 TIME: 14:34:16

PELHAM SCHOOL DISTRICT - SAU 28
 CHECK REGISTER

PAGE NUMBER: 1
 VENCHK11
 ACCOUNTING PERIOD: 4/21

FUND - 10 - GENERAL FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED		VENDOR	ACCT	DESCRIPTION	AMOUNT
50539	A1010	10/21/20	5047	ARC DOCUMENT SOLUTIONS, L	610	ESTIMATED SHIPPING/HANDLI	59.00
50539	A1010	10/21/20	5047	ARC DOCUMENT SOLUTIONS, L	610	SAF 26 18" X 24" POSTER -	48.00
50539	A1010	10/21/20	5047	ARC DOCUMENT SOLUTIONS, L	610	SAF26 18"X24" POSTER - ON	24.00
				TOTAL CHECK			131.00
50540	A1010	10/21/20	442	BARNES & NOBLE	641	HANA'S SUITCASE: A TRUE S	97.86
50540	A1010	10/21/20	442	BARNES & NOBLE	641	MILKWEED PER QUOTE 118735	83.88
50540	A1010	10/21/20	442	BARNES & NOBLE	641	SARAH'S KEY PER QUOTE 118	142.68
				TOTAL CHECK			324.42
50541	A1010	10/21/20	2575	BLICK ART MATERIALS	610	CLASSROOM KEEPERS PAPER A	40.84
50541	A1010	10/21/20	2575	BLICK ART MATERIALS	610	CREATIVE WASHI PACK	17.87
50541	A1010	10/21/20	2575	BLICK ART MATERIALS	610	DECORATIVE PAPER ASSORTME	16.46
50541	A1010	10/21/20	2575	BLICK ART MATERIALS	610	JUMBO WHITE FLUFFS 12/EAC	27.00
50541	A1010	10/21/20	2575	BLICK ART MATERIALS	610	KOLORFAST TISSUE 50 SHEET	23.92
50541	A1010	10/21/20	2575	BLICK ART MATERIALS	610	MARVY UCHIDA CORRU-GATOR	13.08
50541	A1010	10/21/20	2575	BLICK ART MATERIALS	610	PAPER REMNANTS VALUE PACK	41.38
50541	A1010	10/21/20	2575	BLICK ART MATERIALS	610	ROYLCO DECORATIVE PAPERS	26.88
50541	A1010	10/21/20	2575	BLICK ART MATERIALS	610	SPECTRA DELUXE BLEEDING A	15.80
50541	A1010	10/21/20	2575	BLICK ART MATERIALS	610	THWISTEEZ COLORED WIRE BUL	33.76
50541	A1010	10/21/20	2575	BLICK ART MATERIALS	610	MARTIN YALE POLYBOARD TRI	173.83
50541	A1010	10/21/20	2575	BLICK ART MATERIALS	610	CRAYOLA MODEL MAGIC WHITE	90.28
50541	A1010	10/21/20	2575	BLICK ART MATERIALS	610	SUPPLIES FOR START OF SCH	113.82
50541	A1010	10/21/20	2575	BLICK ART MATERIALS	610	CR KILN SHELVES PO210	-38.82
50541	A1010	10/21/20	2575	BLICK ART MATERIALS	610	SUPPLIES FOR START OF SCH	66.00
50541	A1010	10/21/20	2575	BLICK ART MATERIALS	610	PONY BEADS MULTICOLOR AND	12.58
50541	A1010	10/21/20	2575	BLICK ART MATERIALS	610	PONY BEADS MULTICOLOR AND	12.58
50541	A1010	10/21/20	2575	BLICK ART MATERIALS	610	KILN SHELVES PO210787	38.62
				TOTAL CHECK			726.08
50542			3657	BMO MASTERCARD		VOID: MULTI STUB CHECK	
50543	A1010	10/21/20	3657	BMO MASTERCARD	446	ZOOM ACCOUNT UPGRADE TO B	199.90
50543	A1010	10/21/20	3657	BMO MASTERCARD	446	ZOOM LARGE MEETING ADD-ON	270.00
50543	A1010	10/21/20	3657	BMO MASTERCARD	610	SIGNS FOR CAR PICKUP/DROP	306.00
50543	A1010	10/21/20	3657	BMO MASTERCARD	610	BRADY® DRINKING FOUNTAIN	188.99
50543	A1010	10/21/20	3657	BMO MASTERCARD	610	ESTIMATED SHIPPING/HANDLI	14.95
50543	A1010	10/21/20	3657	BMO MASTERCARD	610	ASSET TAGS FOR BUILDING E	350.60
50543	A1010	10/21/20	3657	BMO MASTERCARD	610	8X10 TARP WITH GROMMETS 2	39.76
50543	A1010	10/21/20	3657	BMO MASTERCARD	610	LARGE COMMAND UTILITY HOO	9.99
50543	A1010	10/21/20	3657	BMO MASTERCARD	610	ESTIMATED SHIPPING/HANDLI	54.50
50543	A1010	10/21/20	3657	BMO MASTERCARD	610	ZSHIELDS FLEX FOR SPED	1,085.00
50543	A1010	10/21/20	3657	BMO MASTERCARD	610	USB CABLES TO BE USED WIT	147.20
50543	A1010	10/21/20	3657	BMO MASTERCARD	610	285 CASES (1140 GALLONS)	51,824.40
50543	A1010	10/21/20	3657	BMO MASTERCARD	610	ESTIMATED SHIPPING/HANDLI	600.00
50543	A1010	10/21/20	3657	BMO MASTERCARD	610	44 GALLON BRUTE DOLLY FOR	69.94
50543	A1010	10/21/20	3657	BMO MASTERCARD	610	SPRAY BOTTLES FOR DISINFE	47.76
50543	A1010	10/21/20	3657	BMO MASTERCARD	610	ESTIMATED SHIPPING/HANDLI	50.49
50543	A1010	10/21/20	3657	BMO MASTERCARD	610	VICTORY CORDLESS ELECTROS	4,800.00
50543	A1010	10/21/20	3657	BMO MASTERCARD	534	POSTAGE FOR PHS	200.00
50543	A1010	10/21/20	3657	BMO MASTERCARD	610	LANYARDS FOR SPECTATOR BA	31.98
50543	A1010	10/21/20	3657	BMO MASTERCARD	610	CLEAR MASK TO SEE IF MEET	44.98
50543	A1010	10/21/20	3657	BMO MASTERCARD	610	GROCERY/SUPPLIES FOR THE	129.19
50543	A1010	10/21/20	3657	BMO MASTERCARD	610	GROCERY/SUPPLIES FOR THE	93.65
50543	A1010	10/21/20	3657	BMO MASTERCARD	534	POSTAGE FOR STUDENT FILE	22.10
50543	A1010	10/21/20	3657	BMO MASTERCARD	890	REPLACEMENT KEYS FOR SPED	35.00

POWERSCHOOL LLC
 DATE: 10/20/2020
 TIME: 14:34:16

PELHAM SCHOOL DISTRICT - SAU 28
 CHECK REGISTER

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 ACCOUNTING PERIOD: 4/21

FUND - 10 - GENERAL FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
50543	A1010	10/21/20	BMO MASTERCARD	275	KELLY LABONTE - NEW SCHOO	250.00
50543	A1010	10/21/20	BMO MASTERCARD	534	POST OFFICE: 1 6X10 MAILE	1.79
50543	A1010	10/21/20	BMO MASTERCARD	534	POST OFFICE: FIRST CLASS	4.60
50543	A1010	10/21/20	BMO MASTERCARD	890	OCTOBER TEACHER APPRECIAT	27.89
50543	A1010	10/21/20	BMO MASTERCARD	890	SEPTEMBER TEACHER APPRECI	65.00
50543	A1010	10/21/20	BMO MASTERCARD	890	OCTOBER TEACHER APPRECIAT	15.45
50543	A1010	10/21/20	BMO MASTERCARD	610	ADULT ADJUSTABLE COMMUNIC	1,349.10
50543	A1010	10/21/20	BMO MASTERCARD	610	ESTIMATED SHIPPING/HANDLI	45.86
50543	A1010	10/21/20	BMO MASTERCARD	610	ESTIMATED SHIPPING/HANDLI	14.50
50543	A1010	10/21/20	BMO MASTERCARD	610	ZSHIELDS FLEX FOR DISTRIC	350.00
50543	A1010	10/21/20	BMO MASTERCARD	610	BATTERY FOR SPORTS TIMER	5.00
50543	A1010	10/21/20	BMO MASTERCARD	275	CPI TRAINER CERTIFICATION	3,450.00
TOTAL CHECK						66,195.57
50544	A1010	10/21/20	BOOTHBY THERAPY SERVICES,	330	ESY SPEECH SERVICES	840.14
50544	A1010	10/21/20	BOOTHBY THERAPY SERVICES,	330	PK SPEECH SERVICES & EVAL	1,630.86
50544	A1010	10/21/20	BOOTHBY THERAPY SERVICES,	330	PK SPEECH SERVICES & EVAL	2,816.93
50544	A1010	10/21/20	BOOTHBY THERAPY SERVICES,	330	PK SPEECH SERVICES & EVAL	3,953.59
50544	A1010	10/21/20	BOOTHBY THERAPY SERVICES,	330	SPEECH SERVICES FOR GRADE	790.72
50544	A1010	10/21/20	BOOTHBY THERAPY SERVICES,	330	SPEECH SERVICES FOR GRADE	3,953.57
50544	A1010	10/21/20	BOOTHBY THERAPY SERVICES,	330	SPEECH SERVICES FOR GRADE	3,928.89
50544	A1010	10/21/20	BOOTHBY THERAPY SERVICES,	330	SPEECH SERVICES FOR GRADE	909.08
50544	A1010	10/21/20	BOOTHBY THERAPY SERVICES,	330	SCHOOL PSYCHOLOGIST 3 DAY	2,492.65
50544	A1010	10/21/20	BOOTHBY THERAPY SERVICES,	330	SCHOOL PSYCHOLOGIST 3 DAY	2,756.64
50544	A1010	10/21/20	BOOTHBY THERAPY SERVICES,	330	SCHOOL PSYCHOLOGIST 3 DAY	24,073.07
TOTAL CHECK						
50545	A1010	10/21/20	TRACEY BRENGOLA	R1611	NUTRITION ACCOUNT REFUND	21.85
50546	A1010	10/21/20	VENESSA BRIERE	R1611	NUTRITION ACCOUNT REFUND	46.50
50547	A1010	10/21/20	BULLARD CONSULTING LLC	330	CONSULTING SERVICES FOR T	1,025.00
50548	A1010	10/21/20	ANDREW CHARETTE	R1611	NUTRITION ACCOUNT REFUND	16.40
50549	A1010	10/21/20	CONWAY OFFICE SOLUTIONS	430	MONTHLY MANAGEMENT FEES F	1,023.95
50549	A1010	10/21/20	CONWAY OFFICE SOLUTIONS	430	MONTHLY MANAGEMENT FEES F	1,023.95
50549	A1010	10/21/20	CONWAY OFFICE SOLUTIONS	430	MONTHLY MANAGEMENT FEES F	1,023.95
50549	A1010	10/21/20	CONWAY OFFICE SOLUTIONS	430	MONTHLY MANAGEMENT FEES F	1,023.95
50549	A1010	10/21/20	CONWAY OFFICE SOLUTIONS	430	QUARTERLY MAINTENANCE FEE	392.90
50549	A1010	10/21/20	CONWAY OFFICE SOLUTIONS	433	PES - CH668 - KONICA - 1U	287.08
50549	A1010	10/21/20	CONWAY OFFICE SOLUTIONS	433	PHS - CR880 - KONICA - SE	8.33
50549	A1010	10/21/20	CONWAY OFFICE SOLUTIONS	433	PHS - CR881 - KONICA - SE	71.09
50549	A1010	10/21/20	CONWAY OFFICE SOLUTIONS	433	PHS - CR883 - KONICA - SE	69.23
50549	A1010	10/21/20	CONWAY OFFICE SOLUTIONS	433	PHS - CR883 - KONICA - SE	81.10
50549	A1010	10/21/20	CONWAY OFFICE SOLUTIONS	433	PMS - CH878 - KONICA - A6	5,005.53
TOTAL CHECK						
50550	A1010	10/21/20	JESSICA DESHARNAIS	R1611	NUTRITION ACCOUNT REFUND	6.35
50551	A1010	10/21/20	ETA/HANDZMIND	610	120 BEAD MAGNETIC DEMO RE	73.50
50551	A1010	10/21/20	ETA/HANDZMIND	610	REKENREK POP UP INSTANT L	28.99
50551	A1010	10/21/20	ETA/HANDZMIND	610	UNIFIX CUBES, SET OF 100	26.58
TOTAL CHECK						129.07
50552	A1010	10/21/20	HEIDI FARRIS	R1611	NUTRITION ACCOUNT REFUND	5.55
50553	A1010	10/21/20	FIRST LIGHT	532	1G FIBER INTERNET SERVICE	1,900.00

POWERSCHOOL LLC
 DATE: 10/20/2020
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PELHAM SCHOOL DISTRICT - SAU 28
 CHECK REGISTER

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FUND - 10 - GENERAL FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT	
50554	A1010	10/21/20	5030	INSTITUTE FOR MULTI-SENSO	610	ESTIMATED SHIPPING/HANDLI	17.37
50554	A1010	10/21/20	5030	INSTITUTE FOR MULTI-SENSO	610	O-G IN A BAG FOR REMOTE L	144.75
TOTAL CHECK							162.12
50555	A1010	10/21/20	5105	JENNIFER JOHNSON	R1611	NUTRITION ACCOUNT REFUND	25.10
50556	A1010	10/21/20	2725	KRISTIN P KOBRENSKI	580	REPL CK48964 PO202055	32.08
50557	A1010	10/21/20	5100	MARY LACAILLADE	R1611	NUTRITION ACCOUNT REFUND	45.90
50558	A1010	10/21/20	58	LAKESHORE LEARNING MATERI	610	AIR, LAND, AND SEA HARDWO	80.97
50558	A1010	10/21/20	58	LAKESHORE LEARNING MATERI	610	ARCH BLOCKS AT LAKESHORE	69.99
50558	A1010	10/21/20	58	LAKESHORE LEARNING MATERI	610	BLOCKS AND BLUEPRINTS LEA	59.99
50558	A1010	10/21/20	58	LAKESHORE LEARNING MATERI	610	CLEAN SAND- 25 POUND BOX	22.99
50558	A1010	10/21/20	58	LAKESHORE LEARNING MATERI	610	COLOR PADDLE SET (SET OF	59.99
50558	A1010	10/21/20	58	LAKESHORE LEARNING MATERI	610	ESTIMATED SHIPPING/HANDLI	109.31
50558	A1010	10/21/20	58	LAKESHORE LEARNING MATERI	610	HARDWOOD FLOORBOARD DOUBL	39.95
50558	A1010	10/21/20	58	LAKESHORE LEARNING MATERI	610	HARDWOOD FLOORBOARD UNIT	29.94
50558	A1010	10/21/20	58	LAKESHORE LEARNING MATERI	610	HARDWOOD ROOF BOARD UNIT	29.94
50558	A1010	10/21/20	58	LAKESHORE LEARNING MATERI	610	LAKESHORE SCOOTER BOARD (22.99
50558	A1010	10/21/20	58	LAKESHORE LEARNING MATERI	610	LAKESHORE SCOOTER BOARD (22.99
50558	A1010	10/21/20	58	LAKESHORE LEARNING MATERI	610	MOLD AND PLAY SAND AT LAK	89.97
50558	A1010	10/21/20	58	LAKESHORE LEARNING MATERI	610	RAMPS AND BALLS EXPLORATI	149.00
50558	A1010	10/21/20	58	LAKESHORE LEARNING MATERI	610	WINDOW BLOCKS AT LAKESHOR	49.99
TOTAL CHECK							838.01
50559	A1010	10/21/20	5099	ESTHER C LAWSON	R1611	NUTRITION ACCOUNT REFUND	3.90
50560	A1010	10/21/20	3444	LIBERTY UTILITIES	622	ELECTRICAL USAGE 8/24/20-	3,929.40
50560	A1010	10/21/20	3444	LIBERTY UTILITIES	622	ELECTRICAL USAGE 8/24/20-	6,773.81
50560	A1010	10/21/20	3444	LIBERTY UTILITIES	622	ELECTRICAL USAGE 8/24/20-	15,122.18
50560	A1010	10/21/20	3444	LIBERTY UTILITIES	622	ELECTRICAL USAGE 8/24/20-	112.70
50560	A1010	10/21/20	3444	LIBERTY UTILITIES	622	ELECTRICAL USAGE 8/24/20-	736.13
50560	A1010	10/21/20	3444	LIBERTY UTILITIES	622	ELECTRICAL USAGE 8/24/20-	1,127.80
50560	A1010	10/21/20	3444	LIBERTY UTILITIES	622	ELECTRICAL USAGE 8/24/20-	1,443.78
TOTAL CHECK							29,245.80
50561	A1010	10/21/20	5107	REBECCA LOCKE	R1611	NUTRITION ACCOUNT REFUND	54.40
50562	A1010	10/21/20	4148	DIANNE C LYNDE	R1611	NUTRITION ACCOUNT REFUND	55.20
50563	A1010	10/21/20	5095	NICOLE M MACKINNON	R1611	NUTRITION ACCOUNT REFUND	38.65
50564	A1010	10/21/20	4531	NATIONAL FOOD GROUP	630	FOOD SUPPLIER- ASSORTED F	600.00
50564	A1010	10/21/20	4531	NATIONAL FOOD GROUP	630	FOOD SUPPLIER- ASSORTED F	600.00
50564	A1010	10/21/20	4531	NATIONAL FOOD GROUP	630	FOOD SUPPLIER- ASSORTED F	609.41
TOTAL CHECK							1,809.41
50565	A1010	10/21/20	175	PEARSON EDUCATION	325	SPL SUB-TESTS	60.00
50566	A1010	10/21/20	4830	NEW ENGLAND ACADEMY	564	TUITION FOR HIGH SCHOOL S	3,137.13
50566	A1010	10/21/20	4830	NEW ENGLAND ACADEMY	564	TUITION FOR HIGH SCHOOL S	7,319.97
50566	A1010	10/21/20	4830	NEW ENGLAND ACADEMY	564	TUITION FOR HIGH SCHOOL S	7,319.97
50566	A1010	10/21/20	4830	NEW ENGLAND ACADEMY	564	TUITION FOR HIGH SCHOOL S	6,274.26
TOTAL CHECK							24,051.33

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FUND - 10 - GENERAL FUND							
CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT	
50567	A1010	10/21/20	4609 THE NEW ENGLAND CENTER FO	330	BCBA CONSULTATION APPROXI	1,812.50	
50568	A1010	10/21/20	5091 NORTHEAST CUTLERY INC.	430	DISTRICT WIDE KNIFE SHARP	35.00	
50568	A1010	10/21/20	5091 NORTHEAST CUTLERY INC.	430	DISTRICT WIDE KNIFE SHARP	35.00	
50568	A1010	10/21/20	5091 NORTHEAST CUTLERY INC.	430	DISTRICT WIDE KNIFE SHARP	35.00	
			TOTAL CHECK			105.00	
50569	A1010	10/21/20	3324 PELHAM NUTRITION SERVICE	890	CATERING FOR THE 9/30/20	32.55	
50570	A1010	10/21/20	695 PENNICHUCK WATER WORKS, I	411	WATER SERVICE 9/1/2020 TO	593.99	
50570	A1010	10/21/20	695 PENNICHUCK WATER WORKS, I	411	WATER SERVICE 9/1/2020 TO	729.43	
50570	A1010	10/21/20	695 PENNICHUCK WATER WORKS, I	411	WATER SERVICE 9/1/2020 TO	1,929.66	
			TOTAL CHECK			3,253.08	
50571	A1010	10/21/20	3894 PHONAK U.S.	610	ACCESSORIES FOR HEARING D	75.00	
50571	A1010	10/21/20	3894 PHONAK U.S.	610	ESTIMATED SHIPPING/HANDLI	17.38	
50571	A1010	10/21/20	3894 PHONAK U.S.	610	LAVALLIER INSPIRO	25.00	
			TOTAL CHECK			117.38	
50572	A1010	10/21/20	5096 RESCUE ONE TRAINING FOR L	610	ADULT SMART PADS CARTRIDG	78.12	
50572	A1010	10/21/20	5096 RESCUE ONE TRAINING FOR L	610	LITHIUM ION 4-YEAR BATTER	98.53	
			TOTAL CHECK			176.65	
50573	A1010	10/21/20	5106 JODY RONAYNE	R1611	NUTRITION ACCOUNT REFUND	17.45	
50574	A1010	10/21/20	4919 SEVEN HILLS EXTENDED CARE	564	TUITION OF HIGH SCHOOL ST	4,306.26	
50575	A1010	10/21/20	5036 PLAYER DEVELOPMENT PRODUC	610	SNAG FUTBOL KIT SIZE 3	1,147.82	
50576	A1010	10/21/20	16 SOULE, LESLIE, KIDDER, SA	335	ANNUAL DISTRICT LEGAL SER	2,778.50	
50577	A1010	10/21/20	897 STANLEY ELEVATOR COMPANY,	430	REPACK TWIN POST TELESCOP	4,461.00	
50578	A1010	10/21/20	1006 PATRICIA K STILPHEN	R1611	NUTRITION ACCOUNT REFUND	4.25	
50579	A1010	10/21/20	4376 THE GRAPHIC EDGE	610	ESTIMATED SHIPPING/HANDLI	16.15	
50579	A1010	10/21/20	4376 THE GRAPHIC EDGE	610	MEN'S QUALIFIER HYBRID 1/	407.92	
50579	A1010	10/21/20	4376 THE GRAPHIC EDGE	610	WOMEN'S QUALIFIER HYBRID	407.92	
			TOTAL CHECK			831.99	
50580	A1010	10/21/20	198 STATE OF NH, TREASURER	630	COMMODITY FOODS- MONTHLY	135.00	
50580	A1010	10/21/20	198 STATE OF NH, TREASURER	630	COMMODITY FOODS- MONTHLY	206.25	
			TOTAL CHECK			341.25	
50581	A1010	10/21/20	4332 ULTIMATE HEALING JOURNEY,	640	COVID - TEXTBOOK THE HAPP	504.00	
50582	A1010	10/21/20	3884 US BANK EQUIPMENT FINANCE	442	PES - CANON 8585I - CONTR	391.00	
50582	A1010	10/21/20	3884 US BANK EQUIPMENT FINANCE	442	PES - CANON 8585I - CONTR	391.00	
50582	A1010	10/21/20	3884 US BANK EQUIPMENT FINANCE	442	PMS - CANON 8585I - CONTR	391.00	
50582	A1010	10/21/20	3884 US BANK EQUIPMENT FINANCE	442	PMS - CANON 8585I - CONTR	391.00	
			TOTAL CHECK			1,564.00	
TOTAL FUND						177,481.97	
TOTAL REPORT						177,481.97	

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FUND - 10 - GENERAL FUND						
CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	890	CUSTOM FINE POINT BLACK I	34.00
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	890	EXPEDITED SHIPPING; DELIV	11.95
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	610	CHAMPION SPORTS STOPWATCH	32.99
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	610	USB-C VIDEO ADAPTER	9.99
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	610	ESTIMATED SHIPPING/HANDLI	4.99
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	610	HEATING VALVE FOR PES GYM	395.00
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO IS RUTH BADER GINSBER	5.88
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS ABRAHAM LINCOLN?	5.99
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS AMELIA EARHART?	9.58
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS BEN FRANKLIN?	4.99
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS BETSY ROSS?	.68
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS CLARA BARTON?	3.99
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS CORETTA SCOTT KIN	.99
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS DR SEUSS?	8.00
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS FRANKLIN ROOSEVEL	5.99
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS GEORGE WASHINGTON	11.58
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS GEORGE WASHINGTON	.99
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS HARRIET TUBMAN?	5.99
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS HELEN KELLER?	5.15
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS HENRY FORD?	11.98
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS JESSE OWENS?	3.99
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS JOHN F KENNEDY?	9.58
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS MARTIN LUTHER KIN	11.98
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS MILTON HERSHEY?	5.89
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS MR ROGERS?	3.99
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS NEIL ARMSTRONG?	3.99
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS PAUL REVERE?	1.99
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS ROSA PARKS?	5.99
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS SACAGAWEA?	5.49
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS SALLY RIDE?	3.99
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS STEVE JOBS?	5.99
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS SUSAN B ANTHONY?	.45
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS THEODORE ROOSEVEL	3.99
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS THOMAS ALVA EDISO	5.99
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS THOMAS JEFFERSON?	5.51
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WAS ULYSSES S GRANT?	3.99
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WHO WERE THE WRIGHT BROTH	5.99
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	610	CHAMPION SPORTS STOPWATCH	151.92
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	610	MEASURING WHEEL ZOZEN MEA	37.90
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	610	STX FIELD HOCKEY BALLS 12	60.00
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	610	STX FIELD HOCKEY DUAL SPO	180.30
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	610	20 GENUINE LOOPACELL CR20	28.00
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	610	ALLIANCE RUBBER 66625 ADV	8.08
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	610	AMAZON BASIS BINDER CLIPS	9.99
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	610	CHANZON 100 PIECES 5 MM L	13.00
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	610	PRETEX 300 PARTY BALLOONS	13.99
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	610	REYNOLDS WRAP ALUMINUM FO	24.99
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	610	SMART DESIGN ALL WEATHER	17.91
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	610	TASHI BOX COFFEE DISPOSAB	33.78
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	610	TENN WALL COTTON STRING-	23.97
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	610	UNIVERSAL 00416 16-SIZE R	5.81
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	610	CHANZON 100 PIECES 5 MM L	5.60
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	TEXTBOOK THE HAPPINESS RE	11.71
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	610	PO 210652 SPRAYER	-4,364.00
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	WORKBOOK - THE STRESS RED	164.56
V50583	A1010	10/21/20	4967 AMAZON CAPITAL SERVICES,	640	EARRINGS!	89.52

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V50583	A1010	10/21/20	4967	AMAZON CAPITAL SERVICES,	640	HOLES	136.62		
V50583	A1010	10/21/20	4967	AMAZON CAPITAL SERVICES,	640	RESTART	100.62		
V50583	A1010	10/21/20	4967	AMAZON CAPITAL SERVICES,	640	THUNDER CAKE	45.54		
V50583	A1010	10/21/20	4967	AMAZON CAPITAL SERVICES,	640	WONDER	116.88		
V50583	A1010	10/21/20	4967	AMAZON CAPITAL SERVICES,	610	ADDITIONAL COOLERS FOR ME	931.86		
V50583	A1010	10/21/20	4967	AMAZON CAPITAL SERVICES,	610	ADDITIONAL COOLERS FOR ME	932.32		
V50583	A1010	10/21/20	4967	AMAZON CAPITAL SERVICES,	610	ADDITIONAL COOLERS FOR ME	932.32		
V50583	A1010	10/21/20	4967	AMAZON CAPITAL SERVICES,	640	WORKBOOK - THE STRESS RED	164.56		
V50583	A1010	10/21/20	4967	AMAZON CAPITAL SERVICES,	610	SOCCER SOCKS BLUE 2 PK	418.25		
V50583	A1010	10/21/20	4967	AMAZON CAPITAL SERVICES,	610	SOCCER SOCKS WHITE 2 PACK	194.25		
TOTAL VOUCHER							1,149.74		
V50584	A1010	10/21/20	2298	AMERICAN ALARM & COMMUNIC	433	CENTRAL STATION MONITORIN	89.85		
V50584	A1010	10/21/20	2298	AMERICAN ALARM & COMMUNIC	433	DURESS/HOLD-UP PANIC MONI	9.00		
V50584	A1010	10/21/20	2298	AMERICAN ALARM & COMMUNIC	433	QUARTERLY KINDERGARTEN/SA	25.05		
V50584	A1010	10/21/20	2298	AMERICAN ALARM & COMMUNIC	430	REMOVED ALARM CODE CHARLE	40.00		
TOTAL VOUCHER							163.90		
V50585	A1010	10/21/20	3003	APPLE INC. EDUCATION	734	10.2" IPAD 128 GB SPACE G	3,990.00		
V50586	A1010	10/21/20	4410	ABBEY L ARCHAMBAULT	274	CS: SNHU LEADERSHIP IN LE	675.00		
V50587	A1010	10/21/20	959	BEST BUY BUSINESS	734	GOOGLE EXPEDITIONS VR 10	3,199.99		
V50587	A1010	10/21/20	959	BEST BUY BUSINESS	734	PELICAN 2950 CASE BL	499.99		
TOTAL VOUCHER							3,699.98		
V50588	A1010	10/21/20	136	BRIDGE STREET TRUE VALUE	610	TROWEL AND CONCRETE MIX T	32.71		
V50588	A1010	10/21/20	136	BRIDGE STREET TRUE VALUE	610	METAL FLATSTOCK TO REPAIR	15.29		
V50588	A1010	10/21/20	136	BRIDGE STREET TRUE VALUE	610	REPLACEMENT KEYS FOR PRES	8.00		
TOTAL VOUCHER							56.00		
V50589	A1010	10/21/20	2965	BSN SPORTS	738	ESTIMATED SHIPPING/HANDLI	309.00		
V50589	A1010	10/21/20	2965	BSN SPORTS	738	MANCHESTER MATCH GOAL SET	3,524.99		
TOTAL VOUCHER							3,833.99		
V50590	A1010	10/21/20	1603	CENTRAL PAPER PRODUCTS CO	610	PAPER PRODUCTS- DISTRICT	907.32		
V50590	A1010	10/21/20	1603	CENTRAL PAPER PRODUCTS CO	610	PAPER PRODUCTS- DISTRICT	132.50		
V50590	A1010	10/21/20	1603	CENTRAL PAPER PRODUCTS CO	610	PAPER PRODUCTS- DISTRICT	263.80		
V50590	A1010	10/21/20	1603	CENTRAL PAPER PRODUCTS CO	610	PAPER PRODUCTS- DISTRICT	561.13		
V50590	A1010	10/21/20	1603	CENTRAL PAPER PRODUCTS CO	610	PAPER PRODUCTS- DISTRICT	-52.76		
TOTAL VOUCHER							1,811.99		
V50591	A1010	10/21/20	465	CONSOLIDATED COMMUNICATIO	531	BUSINESS PHONE/CENTREX LI	271.98		
V50591	A1010	10/21/20	465	CONSOLIDATED COMMUNICATIO	531	BUSINESS PHONE/CENTREX LI	1,349.10		
V50591	A1010	10/21/20	465	CONSOLIDATED COMMUNICATIO	532	INTERNET SERVICE	566.33		
TOTAL VOUCHER							2,187.41		
V50592	A1010	10/21/20	3903	COLLABORATIVE FOR REGIONA	564	1:1 REHAB ASSISTANT	7,470.00		
V50592	A1010	10/21/20	3903	COLLABORATIVE FOR REGIONA	564	OOD TUITION FOR SECONDARY	5,274.00		
V50592	A1010	10/21/20	3903	COLLABORATIVE FOR REGIONA	564	OOD TUITION HIGH SCHOOL S	5,112.00		
TOTAL VOUCHER							17,856.00		
V50593	A1010	10/21/20	969	EASTER SEALS NEW HAMPSHIR	330	PK SPEECH SERVICES JULY 1	64.89		
V50593	A1010	10/21/20	969	EASTER SEALS NEW HAMPSHIR	330	PK SPEECH SERVICES JULY 1	259.56		
TOTAL VOUCHER							324.45		

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V50594	A1010	10/21/20	2249	EMS LINQ INC.	446	YEARLY "MEALS PLUS" COMP	5,372.00
V50595	A1010	10/21/20	1269	EAI EDUCATION	610	ESTIMATED SHIPPING/HANDLI	9.00
V50595	A1010	10/21/20	1269	EAI EDUCATION	610	MAGNETIC TEN FRAME DRY ER	75.90
V50595	A1010	10/21/20	1269	EAI EDUCATION	610	WORKING WITH REKENREK	14.49
TOTAL VOUCHER							99.39
V50596	A1010	10/21/20	3803	EXPRESS MED AT SALEM	280	9/10 KAREN NESKEY	159.00
V50596	A1010	10/21/20	3803	EXPRESS MED AT SALEM	280	9/14 - LILIANA TRAVERSY	159.00
V50596	A1010	10/21/20	3803	EXPRESS MED AT SALEM	280	9/29 - JONATHAN WHITE	159.00
TOTAL VOUCHER							477.00
V50597	A1010	10/21/20	4586	WILLIAM G FURBUSH	R1611	NUTRITION ACCOUNT REFUND	61.50
V50598	A1010	10/21/20	4736	GRAY CONSULTING AND THERA	330	ASSISTIVE TECHNOLOGY CONS	1,400.00
V50598	A1010	10/21/20	4736	GRAY CONSULTING AND THERA	330	AAC SERVICES FOR HIGH SCH	70.00
V50598	A1010	10/21/20	4736	GRAY CONSULTING AND THERA	330	AAC SERVICES FOR HIGH SCH	890.53
TOTAL VOUCHER							2,360.53
V50599	A1010	10/21/20	4580	HP HOOD INC.	630	FRESH MILK DELIVERY- DIST	185.12
V50599	A1010	10/21/20	4580	HP HOOD INC.	630	FRESH MILK DELIVERY- DIST	185.12
V50599	A1010	10/21/20	4580	HP HOOD INC.	630	FRESH MILK DELIVERY- DIST	267.64
V50599	A1010	10/21/20	4580	HP HOOD INC.	630	FRESH MILK DELIVERY- DIST	487.65
V50599	A1010	10/21/20	4580	HP HOOD INC.	630	FRESH MILK DELIVERY- DIST	183.81
V50599	A1010	10/21/20	4580	HP HOOD INC.	630	FRESH MILK DELIVERY- DIST	340.05
V50599	A1010	10/21/20	4580	HP HOOD INC.	630	FRESH MILK DELIVERY- DIST	184.30
V50599	A1010	10/21/20	4580	HP HOOD INC.	630	FRESH MILK DELIVERY- DIST	1,833.69
TOTAL VOUCHER							1,833.69
V50600	A1010	10/21/20	3781	JUSTICE RESOURCE INSTITUT	569	ESY TUITION FOR HIGH SCHO	19,070.89
V50601	A1010	10/21/20	4400	STORM A LAVELLA-SCHAUDT	R1611	NUTRITION ACCOUNT REFUND	6.60
V50602	A1010	10/21/20	2811	LEARNING A - Z	446	LEARNING A TO Z SUBSCRIPT	4,744.75
V50603	A1010	10/21/20	4638	NATIVE MAINE PRODUCE & SP	630	FRESH PRODUCE DISTRICT WI	265.65
V50603	A1010	10/21/20	4638	NATIVE MAINE PRODUCE & SP	630	FRESH PRODUCE DISTRICT WI	102.89
V50603	A1010	10/21/20	4638	NATIVE MAINE PRODUCE & SP	630	FRESH PRODUCE DISTRICT WI	32.20
V50603	A1010	10/21/20	4638	NATIVE MAINE PRODUCE & SP	630	FRESH PRODUCE DISTRICT WI	161.87
TOTAL VOUCHER							562.61
V50604	A1010	10/21/20	4037	NEW ERA TECHNOLOGY NE	330	ASSISTING TECHNOLOGY WITH	1,400.00
V50605	A1010	10/21/20	1343	NHASP	810	NHASP PRINCIPAL DUES	560.00
V50605	A1010	10/21/20	1343	NHASP	810	NHASP ASSISTANT PRINCIPAL	560.00
TOTAL VOUCHER							1,120.00
V50606	A1010	10/21/20	4224	PERFORMANCE FOOD SERV NOR	630	FOOD PRODUCT DELIVERY- DI	402.79
V50606	A1010	10/21/20	4224	PERFORMANCE FOOD SERV NOR	630	FOOD PRODUCT DELIVERY- DI	461.49
V50606	A1010	10/21/20	4224	PERFORMANCE FOOD SERV NOR	630	FOOD PRODUCT DELIVERY- DI	413.94
V50606	A1010	10/21/20	4224	PERFORMANCE FOOD SERV NOR	630	FOOD PRODUCT DELIVERY- DI	720.53
V50606	A1010	10/21/20	4224	PERFORMANCE FOOD SERV NOR	630	FOOD PRODUCT DELIVERY- DI	258.30
V50606	A1010	10/21/20	4224	PERFORMANCE FOOD SERV NOR	630	FOOD PRODUCT DELIVERY- DI	436.18
V50606	A1010	10/21/20	4224	PERFORMANCE FOOD SERV NOR	630	FOOD PRODUCT DELIVERY- DI	2,693.23
TOTAL VOUCHER							2,693.23
V50607	A1010	10/21/20	222	POST OFFICE LOCKSMITH, IN	610	REPLACEMENT KEYS FOR PES	18.60

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FUND - 10 - GENERAL FUND						
CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
V50608	A1010	10/21/20	3813 REACH THE TOP TUTORING	332	TUTOR SERVICES FOR AS 2HO	150.00
V50608	A1010	10/21/20	3813 REACH THE TOP TUTORING	332	TUTOR SERVICES FOR AS 2HO	50.00
V50608	A1010	10/21/20	3813 REACH THE TOP TUTORING	332	ATTENDED ONE TIME TEAM ME	50.00
TOTAL VOUCHER						250.00
V50609	A1010	10/21/20	4794 ALYSIA REDARD	330	PHYSICAL THERAPY SERVICES	2,443.75
V50610	A1010	10/21/20	4754 ROCKINGHAM CONTRACTING &	330	ESY OT SERVICES	2,921.25
V50611	A1010	10/21/20	4059 RYMES PROPANE & OILS, INC	623	PROPANE USAGE 2020-2021	284.29
V50612	A1010	10/21/20	199 SERESC	330	ESTIMATED TRAVEL TIME	1.50
V50612	A1010	10/21/20	199 SERESC	330	VISION SERVICES FOR STUDE	72.50
V50612	A1010	10/21/20	199 SERESC	330	ESTIMATED TRAVEL	1.50
V50612	A1010	10/21/20	199 SERESC	330	VISION SERVICES FOR STUDE	108.75
V50612	A1010	10/21/20	199 SERESC	330	ESTIMATED TRAVEL COSTS	1.50
V50612	A1010	10/21/20	199 SERESC	330	VISION SERVICES FOR MIDL	36.25
V50612	A1010	10/21/20	199 SERESC	330	ESTIMATED TRAVEL COST	1.50
V50612	A1010	10/21/20	199 SERESC	330	VISION SERVICES FOR HIGH	435.00
V50612	A1010	10/21/20	199 SERESC	330	TVI OBSERVATION FOR 504 S	37.73
V50612	A1010	10/21/20	199 SERESC	330	VISION SERVICES FOR HIGH	181.25
V50612	A1010	10/21/20	199 SERESC	330	ESTIMATED TRAVEL TIME	56.93
V50612	A1010	10/21/20	199 SERESC	330	VISION SERVICES FOR STUDE	253.75
TOTAL VOUCHER						1,188.16
V50613	A1010	10/21/20	2858 SPEECH THERAPY SOLUTIONS,	330	SPEECH SERVICES CHARTER S	1,700.00
V50614	A1010	10/21/20	205 TOWN OF PELHAM	890	POLICE DETAIL FOR VARSITY	186.00
V50615	A1010	10/21/20	210 VALLEY COLLABORATIVE	564	1:1 AIDE	2,320.50
V50615	A1010	10/21/20	210 VALLEY COLLABORATIVE	564	SLP AND OT SERVICES 2.50 P	799.00
V50615	A1010	10/21/20	210 VALLEY COLLABORATIVE	564	TUITION HIGH SCHOOL STUDE	3,803.75
V50615	A1010	10/21/20	210 VALLEY COLLABORATIVE	564	TUITION FOR ELEMENTARY ST	6,230.50
V50615	A1010	10/21/20	210 VALLEY COLLABORATIVE	564	TUITION FOR MIDDLE SCHOOL	5,125.50
TOTAL VOUCHER						18,279.25
V50616	A1010	10/21/20	838 VERIZON WIRELESS	531	DISTRICT CELL PHONE SERVI	554.64
V50616	A1010	10/21/20	838 VERIZON WIRELESS	531	NUTRITION CELL PHONE SERV	49.31
TOTAL VOUCHER						603.95
V50617	A1010	10/21/20	475 W.B. MASON COMPANY, INC.	610	SUPPLIES FOR CLASSROOM -	8.00
V50617	A1010	10/21/20	475 W.B. MASON COMPANY, INC.	610	BREAK ROOM SUPPLIES FOR M	70.83
V50617	A1010	10/21/20	475 W.B. MASON COMPANY, INC.	610	SUPPLIES FOR CLASSROOM -	13.49
V50617	A1010	10/21/20	475 W.B. MASON COMPANY, INC.	610	COPY PAPER FOR SCHOOL STA	1,088.80
V50617	A1010	10/21/20	475 W.B. MASON COMPANY, INC.	610	PO 203462 RETRN BOXES	-80.69
TOTAL VOUCHER						1,100.43
V50618	A1010	10/21/20	4840 AMY A WALES	580	MILEAGE REIMBURSEMENT A.W	13.51
V50619	A1010	10/21/20	4851 JOE WARREN & SONS CO. INC	430	EQUIPMENT REPAIR AND MAIN	261.25
V50620	A1010	10/21/20	4668 WILLOW HILL SCHOOL	564	OOD TUITION FOR HIGH SCHO	6,309.40
TOTAL FUND						111,110.49
TOTAL REPORT						111,110.49

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1. Introduction

Harriman was retained by the Pelham School District to evaluate the Pelham Elementary School’s (PES) capacity and the possibility of accommodating a full day kindergarten program. This analysis considered room use in both educational spaces and common use spaces such as the cafeteria, gymnasium, and library.

The school’s capacity can be considered a function of several factors. These are primarily in the capacity of classrooms and core common use spaces and are summarized in the table below.

Criteria	Calculated Capacity
1. Building Area	785
2. General Classroom	883
3. Classroom by Grade	784
4. Food Service	735/1226
5. Library/Media	843
6. Physical Education	-
Current Enrollment	714

Table 1. Pelham Elementary School - Capacity by Function.

As the table demonstrates, the calculated capacity limit of the elementary school is governed by the number of general use classrooms and the grade levels assigned to them (see **Table 4, Classroom by Grade Capacity**). Given the current use, the calculated capacity limit is 784 students in 35 classrooms -32 in PES and 3 in the SAU office building.

We believe there is enough capacity within the existing building to accommodate a full day kindergarten program based on the following:

- It appears that it may be possible to reduce the number of classrooms and still accommodate students within PSD class size guidelines. As an example, the current enrollment of 118 and 115 students in grades 4 and 5 appear to be able to be accommodated in 5 classrooms instead of the currently assigned 6 classrooms.
- Additionally, there are several spaces identified in Section 3 of this report originally designed as classrooms that have been converted to different uses such as Room 201 that is currently used as a meeting space. There may be alternate rooms or ways to accommodate these functions and convert these rooms back to general classrooms.

2. School Capacity by Building Area

A general consideration for the capacity of a school is the overall school design guidelines for the gross area of the building. Regional standards for the area per student for an elementary school are 140 square feet (SF) per student. Using this measure, the capacity of PES is approximately 785 students.

Total Area: 109,924 SF

Area per student: 140 SF

Capacity by Area: **785 Students**

3. General Classroom Capacity

The general classroom capacity of the Pelham Elementary School, as tabulated here, analyzes those rooms currently assigned as general purpose, grade-level classrooms, and the theoretical capacity with respect to NHDOE guidelines. Note that this is a theoretical capacity of 100 percent utilization with class sizes larger than Pelham School District guidelines.

Grade	Number of General Classrooms	Classroom Capacity (NHDOE)	Capacity (NHDOE)
PK	3	18	90
K	1	18	18
1	7	25	125
2	6	25	150
3	6	25	200
4	6	25	150
5	6	25	150
SUBTOTAL	35		883

Table 2. General Classroom Capacity – Pelham Elementary School.

In addition to the classrooms in the Pelham Elementary School, there are 3 kindergarten classrooms in the SAU building.

Grade	Number of Classrooms	Classroom Capacity (NHDOE)	Capacity (NHDOE)
K	3	20	60
TOTAL	38		943

Table 3. General Classroom Capacity – SAU Kindergarten Classrooms.

Pelham Elementary School Capacity Analysis

Summary of Findings

October 5, 2020

Classroom capacity is also dependent on the number of students per grade and the district class size policy. For the Fall 2020 school year, enrollments per grade and corresponding number of classrooms are as follows:

Grade	Number of Students	PSD Class Size Guideline	Classrooms Required	Capacity by Grade
PK (1/2 Day)	41	16	3 (2.5)	48
K (1/2 Day)	75	18	4 (4.2)	90
1	115	22	6 (5.2)	132
2	124	22	6 (5.6)	132
3	124	22	6 (5.6)	132
4	118	25	5 (4.7)	125
5	115	25	5 (4.6)	125
TOTAL	714		35	784

Table 4. Classroom by Grade Capacity.

There are a number of rooms originally designed to serve as classrooms that have been repurposed for other uses. These include the following:

Room 106: Health.

Room 201: In-house meeting room.

Room 206: Reading Specialist, Case Managers (1-3).

Room 302: Service Room.

Room 311: PT/OT Service Room for PK/K.

Room 403: Reading Specialist, Case Managers (4-5).

Room 404: Title 1.

Room 514: SEL (PK-5).

Room 515: PALS (K-3).

It is understood that many of these are necessary functions that have evolved since the planning and construction of the school in 2001. During this time, the number of students has declined, but the space needs for special services and programs has increased.

To accommodate the full day kindergarten program at the current enrollment level of 75 students would require a total of 5 classrooms – one more than the current count. By offering full-day kindergarten, it is expected that the enrollment would increase to a size similar to other grade level cohorts (120 +/-). This would require 7 classrooms to accommodate, 3 more than the current allotment.

We believe this could be accommodated in the existing building, but this assumption should be further evaluated with a space planning test-fit to understand the possible redistribution of programs in existing repurposed classrooms.

4. Food Service

The DOE does not explicitly specify the size of food service areas. General design recommendations governing the size of elementary school cafeterias are the following:

- 15 Square Feet/student for 33% of the design capacity of the school. The Pelham Elementary School Cafeteria is 3,677 SF resulting in a design capacity of 735 students for 3 lunch periods.
- Pelham Elementary School serves grade levels 1-5 separately for a total of 5 lunch periods. This results in a calculated capacity of 1,226 students.

5. Library/Media

The Library media guidelines per Administrative Rules Ed 321.10(j) require a minimum of 1,800 Square Feet for the Library/Media Center. The recommended size is governed by the area allocated for Reading Room/Stacks using the formula of 35 SF/student for 10% of the design capacity of the school.

The Pelham Elementary School Reading Room/Stacks area is 2,940 resulting in a design capacity of **843 students**.

6. Physical Education

DOE standards for Physical Education are not based on design capacity. The guidelines state a minimum of 700 square feet and recommend an area of 70 ft by 100 ft (7,000 SF). Bleacher and seating capacity is sometimes a consideration in determining a location to hold an assembly of the entire student body. Pelham Elementary School currently has a Gymnasium of 6,114 SF and bleacher capacity of approximately 200.

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RECEIVED
10/20/2020

October 20, 2020

Dear Ms. Mead,

Please accept this letter as notice of my resignation from my position as Dean of Students. I have decided to accept a position with the State of New Hampshire Department of Education to implement and monitor programs in Career and Technical Education (CTE). I am requesting my last day of employment be Thursday, November 19, 2020.

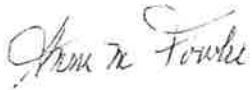
It has been an extreme pleasure working with the Pelham School District and the Pelham Community. During the last 9 years, I have been very fortunate to work with a wonderful educational team providing services to students in the areas of academic achievement, career and social/emotional development.

I have also enjoyed working closely with a dedicated faculty and staff who have supported many new initiatives promoting student success. Together we have expanded college credit opportunities, career pathways, and added many new courses to the curriculum. We have adopted the Naviance software platform to help our students and families identify their college and career goals; and expanded alternative learning opportunities to include coursework through VLACS. Additionally, we have added the administration of the College Board's suite of assessment, preparing our students for college readiness.

I also want to personally thank Pelham School District for the opportunities they have provided me. I have enjoyed working at Pelham High School and I wish the school much success.

If I can be of any assistance during your transition to a new Dean of Students, please feel free to contact me at any time.

Best regards,



Anne M. Fowler
7 Primrose Lane
Bedford, NH 03110

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